

Appendix 5 to SWOA Minutes 28 Nov 2013

VHI 2014 – FOREST OF DEAN – 13-14 SEPTEMBER 2014 – NOVEMBER 2013 REPORT

Decision/authority required:

- A. Payment of the balance of the deposit (£73, making £101 in all) on the additional accommodation (Jovial Collier bunkhouse) needed to cope with a VHI as opposed to an SHI (96 v 72 competitors) - by 1 Dec.**
- B. Payment of main deposit for the youth hostel (25% due 6 months before) on (say) 5 March – about £800.**
- C. Request the per capita SWOA levies (normally embedded in the entry fees) are waived for the VHI competitors.**

England are the host nation for the Veteran Home International 2014 and SWOA are organising it, through NGOC, alongside the Caddihoe (13-14 Sep 14, Forest of Dean). I've volunteered to do the out-of-forest coord. Pat McLeod NGOC is the coordinator. The VHI forest format is an individual race on the Saturday followed by a relay on the Sunday and each nation fields a team 24 strong. The hosting area is responsible for the various arrangements including being financially responsible for it. England¹ has no mechanism to do this, other than ask regions in turn to host.

SWOA have appointed me to co-ordinate the VHI aspects of the weekend - as co-ordinator, besides the out-of-forest aspects, I am also available to advise the planners/organisers on VHI specific issues: to arrange the orienteering elements to the relevant specification.

SWOA agreed in February to fulfil the 'treasury' function for HI 2014. Essentially this has meant an outlay (in Feb 13) for the youth hostel deposit of £70, a bunkhouse deposit of £28 and a Goodrich Village Hall deposit of £50 (both paid in Oct 13). A further bunkhouse deposit of £73 is required by end November. Closer to the event (eg Mar 14) a larger (25%) deposit to the YHA (about £800) will be needed. The nations would be asked for entry fees (to include accommodation, feeding, entries and to cover a few small prizes) about 8 weeks before (mid July) – my rough costings (see table), designed to be **cost neutral**, suggest a per capita in the order of £100 which is in line with the levels of the last few years' HI costs². The final major expenditure out of those receipts would be to the YHA and the bunkhouse (balance of accommodation at the minus 8 weeks point), and later to the Village Hall, to whoever caters and to NGOC for the entries (unless they are done directly online).

VHI 2014			
INCOME			
	Per capita	Number	
Team Fee	100	94	9400
Addl meals	26	5	130
			9530
EXPENDITURE			
	Cost	Number	
Entries ³	24	94	2256
Accn	24	170	4080
Meals	26	101	2626
Sat pm venue	280	1	280
Prizes	4	20	80
Reserve	200	1	200
			9522

¹ The [English Orienteering Council](#) (EOC)'s role is to produce (ie select and manage) England team for internationals; it is a 'council' of the English regions. The selection of the England veteran team is undertaken by a panel led by Andy Hemsted (HOC), (Tim Tett (SYO) and BOK's Jackie Hallett are the other panel members); the selection policy is published on the EOC website; and the team is managed by Sarah Brown (SLOW).

² Now includes Fri night costs because the assembly/transport arrangements of VHI teams differ from those of SHI teams. This is the per capita sum which the national teams would be charged.

³ Entry fee level is estimate – request the per capita SWOA levy is waived for the VHI.

Accommodation. 60 beds (Friday) and 70+ beds (Saturday) are booked in the Welsh Bicknor YH (capacity 78). In addition (and this is the key difference between my Feb 13 proposal to SWOA and this one, caused by the change from SHI to VHI and the increase in numbers from 72 to 96), I have booked additional beds in the Jovial Collier bunkhouse close by (Upper Lydbrook – first floor in Nov 12 image above!) for both Fri and Sat night. I have sought and received clear indication from the 4 national team managers (after they conducted a check at the 2013 VHI in Norfolk) that this accommodation (in Sep 14) would be what's needed.

Evening Meal. The evening dinner will be staged in the Goodrich Village Hall up the road (walking distance) (the YH dining room is too small). There is a good kitchen and the main hall can sit up to 100. The plan is that the BOK Junior Squad (with senior help) will deliver the catering (ie for the Saturday dinner) probably in concert with a local caterer for the main course. This arrangement has worked well (when WOA have hosted) and made the WJOS a healthy amount to support their orienteering endeavours; and BOK juniors have a tour coming up. Jackie Hallett is my main point of contact for this (in BOK).

Prepared by John Rye RMOC Orienteering England HI 2014 coordinator
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