

## Appointment of officials for Level B and Level A events by SWOA

Reference document: Appendix C of the British Orienteering Rules of Orienteering, version 2.3, effective January 2016; Event Officials. (If you have not already read this, then please do so now.)

British Orienteering acknowledges that not all Organisers and Planners will meet the advised requirements exactly, and equivalent experience may be taken into account.

### Appointment of officials for Level B events

SWOA now has the responsibility for appointing the organiser, planner and controller for all Level B events in the region. Clubs are responsible for finding officials and then submitting names to SWOA for approval/appointment using the 'SWOA Level B officials' appointment form (available from the SWOA chairman).

**Organiser:** the organiser is advised to have successfully organised a minimum of two events at Level C or above. They must also have done an Event Safety Workshop.

**Planner:** the planner is required to have successfully planned or controlled a minimum of 2 events at Level C or above within the last 10 years (one to be within the last 4 years). They must also have done an Event Safety Workshop. They must also have attended a Regional training course using British Orienteering specified format and materials, with an experienced planner and a controller as course tutors, one of whom is to be course leader.

**Controller:** the controller must be a Grade B controller and from a different club to the organising club. They must also have done an Event Safety Workshop. (The requirements for the licensing of controllers are laid down in para.2 of Appendix C.)

### Event Safety Workshops

SWOA supports an ongoing programme of Event Safety Workshops which are arranged by clubs as needed. SWOA will pay for the workshops (i.e. tutor's expenses, venue hire). Katy Dyer SWOA secretary keeps a central register of courses and is the main contact for information. Clubs are asked to advertise ESWs within SWOA and to inform the SWOA secretary.

### Regional Planning Courses for Level B Planners

SWOA has a copy of a British Orienteering Planning Course (available from Christine Vince) deemed suitable for Level B planning.

It is expected that clubs will continue to train their own planners for Level D and Level C events.

Planners who wish to plan Level B events must attend a SWOA-organised course. SWOA will arrange Level B Planning Courses when the need arises. SWOA will pay for the courses (i.e. tutor's expenses, venue hire).

### Forthcoming Level B Events

02 October 2016	Caddihoe Chase	WIM/WSX
06 November 2016	Salisbury City Race	SARUM
27 November 2016	Southern Night Championships	QO
05 March 2017	SARUM Saunter	SARUM
12 March 2017	CompassSport Cup/Trophy round	WIM
30 April 2017	BOK Trot	BOK
10/11 June 2017	BOK Blast	BOK
22 Oct 2017	Caddihoe Chase final	KERNO

### Appointment of officials for Level A events

Where SWOA is the Organising Body, they have the responsibility for appointing officials for Level A events, then submitting the names to the Events and Competitions Committee for approval.

Christine Vince, SWOA chairman  
19 August 2016