

SOUTH WESTERN ORIENTEERING ASSOCIATION

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Minutes of the Committee meeting held at 7.00 pm on

02 December 2015 at the Kings Arms, Taunton

Those present:

Officers: Christine Vince KERNO (Chairman); Katy Dyer BOK (Secretary); Mark Lockett KERNO (Treasurer), Richard Sansbury QO (Fixtures).

Committee Members: Erik Peckett DEVON, Dick Keighley WIM.

Club representatives: Becca Jackson NWO (Chairman), Alan Honey BOK (Fixtures Secretary).

Visitors: Spencer Modica QO (Galoppen scorer), John Woodall (BOF Director for SWOA liaison)

1. Welcome to club representatives and visitors

The chairman and committee welcomed club representatives and visitors.

2. Apologies for absence

Nicholas Maxwell DEVON; Jeff Butt SARUM; Julie Astin WSX; post meeting – Caroline Craig NGOC.

3. Approval of Minutes for SWOA meeting 30 September 2015

These were approved as a correct record.

4. Matters arising from those minutes

None that were not dealt with in the meeting.

5. Acknowledgements

No major event or championships had taken place since last meeting.

6. Treasurer and Membership Secretary's report

6.1 Income and Expenditure since 01 August 2015

Balance in hand is £7533.33.

Memberships for 2015 are: senior 385, junior 78, family 214; total units 677. [See Appendix 1.](#)

6.1.1 Mark Lockett said event levies are reduced because of: the low attendance at the Caddihoe Chase; some outstanding levies; comparison with the relatively high income from last year's BOK Blast.

6.1.2 'SWOA activities' referred to costs for the SWOA 50th Anniversary buffet.

6.2 Grants

6.2.1 Alan Honey BOK asked for £100 to cover costs for SWOA 50th Anniversary event. It was explained to him that this grant was for clubs setting up a Facebook page, which could be used to promote the event – see SWOA Minutes 3 June 2015 item 13.2. After further discussion it was agreed that each club should receive £50 as a thank-you for putting on their Anniversary event. Proposed Katy Dyer, seconded Spencer Modica.

[Mark Lockett](#)

6.2.2 It was confirmed that SWOA will fully fund Event Safety Workshops and Levels C and B controllers' courses. Costs covered include venue hire, tutor expenses, map printing, refreshments (but not lunch).

6.2.3 Courses for club volunteers (e.g. planners, SI, mapping, organisers) will be funded by clubs as before. The SWOA grant of up to £100 for club courses, which are open and advertised to other SWOA clubs, is still available.

6.2.4 The meeting agreed that funding for club First Aiders should now be met in full by clubs. However SWOA will still fund First Aid courses for Licensed Coaches: UKCC Level 1 (4 hour course) and UKCC Level 2 (8 hour course).

6.2.5 Grant information will be amended in the 'What SWOA Does' document and on the SWOA website.

[Katy Dyer and Mark Lockett](#)

6.2.6 Erik Peckett had requested a grant to attend a meeting of the IOF Map Commission (SWOA has given this grant before). A grant of 50% was agreed.

6.2.7 Clubs are reminded that all grants must be applied for in advance and are discretionary.

6.3 Proposed SWOA Budget. Following club email debate, there was further committee discussion about the proposed Budget, including funding club courses, running the SWOA account down, reducing the SWOA levy and especially funding cash flow for the SWOA owned British Sprint and Middles 2018 which will incur a unquantified BOF 'super levy'. The proposed Budget was finally rejected and no reduction in SWOA levy was made. A new break-even Budget will be produced for the next meeting. Proposed Richard Sansbury, seconded Erik Peckett. All in favour. [Christine Vince](#)

7. Fixtures

The Fixtures Secretary's report was presented. [See Appendix 2.](#)

7.1 Level C events. Following club email debate there was a lively committee discussion about the role and future of Galoppens and the need for local Level C events. It was proposed that Galoppen dates should be protected and if another club wishes to run a level C on the same date they must get the permission of the Galoppen club first. (This is also confirmation of the current position – see SWOA minutes 02.10.2012 item 7.1). Proposed Christine Vince, seconded Erik Peckett. Agreed, 6 for to 3 against. This agreement will now be included in 'What SWOA Does' document. [Richard Sansbury, Katy Dyer](#)

7.2 BOF Sprint and Middle Championships 2018

Funding for the Championships is still under discussion. See item 6.5. The size of the BOF 'super levy' is still unknown. **Christine Vince.**

8. SINS editor replacement. No replacement editor has been found. Ben Maliphant is to be asked to investigate setting up Facebook on the SWOA website (needs discussion with the webmaster Nath Fernandes). **Christine Vince, Mark Lockett.**

9. SWOA sponsored Club courses

9.1 BOK/SWOA mapping course, 21 November 2015. Course report by Chris Johnson BOK. **See Appendix 3.**

9.2 WSX planners' course, 28 November 2015; cancelled (not sufficient interest).

9.3 KERNO/SWOA planners' course, 30 November 2015; report next meeting. **Katy Dyer**

9.4 BOK/SWOA Event Safety Workshop, 07 December 2015.

10. New British Orienteering 'Organising an Event' course. Tutor Dan McAuley, hosted by BOK in Bristol on 14 December 2015 with two sessions. Contact BOK if any club member wishes to attend.

11. Controllers

11.1 The following Grade C controllers were approved: Roger Crickmore WSX, Ian Pierce SARUM.

11.2 News of controllers' courses:

Grade B; WIM, 07 November 2015. Postponed
Grade C; BOK, 09 January 2015, Soudley, Forest of Dean. Mike Forrest.

Grade C; Yeovil area, Spring 2016. Arthur Vince.

11.3 Roger Venn KERNO (Level C controller) is now retiring and was sincerely thanked for his work. Recorder of Controllers report **at Appendix 4**

12. SW Junior Squad

12.1 No report received.

12.2 Jeff Butt is asked to provide updated financial plans (with regard to transport) for taking the SW Junior Squad to the Junior Inter Regionals (JIRCs) in Aberdeen, 24/25 September 2016. **See Appendix 5. Jeff Butt.**

13. Coaching and Development

13.1 Coaching. Christine Vince reported that there was one UKCC Level 1 coaching course being put on in Windermere (January 2016); she had informed those in SWOA who had requested a course but not had a reply.

13.2 Development. Liz Yeadon is proposing to run a Development conference in Birmingham in the spring of 2016. Christine Vince expressed a desire to attend. **Christine Vince**

14. SWOA 50th Anniversary Events

14.1 A table of participant numbers from SWOA clubs was prepared. **See Appendix 6.** Alan Honey said one landowner attended the BOK event.

14.2 The number of new participants will be researched. **Katy Dyer**

15. SWOA Policies

15.1 SWOA clubs and Safeguarding. The new British Orienteering Safeguarding policy is available on the BOF website – go to 'Governance' then 'About British Orienteering' then 'O Safe Policy Oct 2015' and 'O Safe Summary'. (Do not use the link 'About Orienteering' which takes you to the old Policy.)

15.2 The new O Safe Policy will be discussed at the next meeting. **Christine Vince, Katy Dyer**

15.3 Event Safety Workshops (ESW) and Tutors in SWOA. Alan Honey suggested that ESWs could be delivered on line.

16. SWOA Colour Coded Badge Scheme

50 White course badges have been ordered: £2 each plus VAT. **Christine Vince.**

17. Any Other Business

17.1 Chris James, chair of Events and Competitions Committee has requested feedback on his article in the last BOF Focus magazine 'Events: Something Old, Something New.' Clubs will be contacted for responses. **Christine Vince**

17.2 Spencer Modica asked if the Galoppen results for Fraser Dixon DEVON could be back-dated to before he was a member. All agreed. (Fraser, an M12 TBGS, had run at Haytor as IND but joined subsequently.) **Spencer Modica**

17.3 Spencer asked if he could do Galoppen handicap results. He was asked to draw up a proposal that could be put to the clubs. **Spencer Modica.**

17.4 Richard Sansbury has now put all SWOA champions on the SWOA website. He was thanked for his work.

18. Next committee meeting

Wed 16 March 2016 7.0pm. At the Kings Arms Inn, 22 Staplegrave Road, Taunton TA1 1DQ
Free car parking in front of the Inn after 6pm
Refreshments available at the Inn

These minutes are subject to formal approval at the next SWOA Committee meeting. You are invited to send comments on these Minutes to the secretary before the next meeting.

Appendices to Minutes

Appendix 1 - Treasurer and Membership Secretary's report. Page 3.

Appendix 2 – Fixture secretary's report. Page 4.

Appendix 3 – SWOA/BOK mapping course 21.11.2015 report. Page 5.

Appendix 4 –Recorder of Controllers report. Page 6.

Appendix 5 – Proposal to send SWOA Junior Squad to JIRCs Sept 2016. Page 7.

Appendix 6 – SWOA 50th Anniversary events' participation. Page 8.

SOUTH WEST ORIENTEERING ASSOCIATION

Accounts for the period 01 August 2015 to 25th November 2015

<u>INCOME</u>		<u>BUDGET</u>
Event Levies	1387.80	7700
Interest	0.63	
SWOA Activities	165.00	
2013/14 Memberships		
Colour Coded Badges	2.00	
 Reserves		
 Total Income	1555.43	7700
 <u>EXPENDITURE</u>		
English O.C.	0.00	900
SINS	243.50	800
Officials Expenses	0.00	250
Committee Expenses	105.75	600
Competition Expenses	0.00	250
Tour Grants	772.50	2500
Junior Squad	0.00	1000
Grants for Courses	289.49	1000
Web Site Expenses	45.99	120
Major Events/BOF Conference	0.00	
SWOA Activities	670.60	250
Club Conference		
 Total Expenditure	2127.83	7670.00
 Surplus of Expenditure	-572.40	
 Balance B/Fwd 01/08/15	8105.75	
Surplus of Expenditure	-572.40	
Balance in Hand	7533.35	
 Represented by:		
Current Account	3046.86	
Business Money Manager Account	4486.49	
	7533.35	

MEMBERSHIPS	Senior	Junior	Family	Units
2010	397	65	272	
2011	381	67	266	
2012	358	73	252	
2013	431	85	244	
2014	439	102	149	690
2015	385	78	214	677

Fixtures Report for SWOA committee - December 2015

For information:

1. Two problems with the current Galoppen series:
 - WSX have a problem with land permissions on their chosen date and hence wish to move from 3 April to 14 February (to be confirmed). Following the committee email discussion a move to the same date as the BOK Trot would not be allowed.
 - NWO have a problem with parking and may have to put a limit on entries. Any alternative suggestions to be given to NWO.
2. Current status of scheduling:
 - dates for the summer relay series for 2016 are all allocated
 - regional competitions for 2016 are all allocated following committee email discussions
 - scheduling the Galoppen series for 2016-17 is almost complete
 - the Caddihoe Chase and CompassSport Cup qualifier are assigned up to 2017 but other competitions are not allocated
3. Thanks to Nicholas we seem to be sorted for the CompassSport Cup final on 22nd October 2017.
4. Our differences with SCOA about "territory" have been settled amicably
5. There is an opportunity to bid for BNC in 2019, I will be announcing this to clubs shortly

Richard Sansbury Dec 2015

BOK/SWOA Mapping Course - Sat 20 Nov 2015

Report

We held a very successful mapping course at the Avon Riding Centre on 20th November 2015. Rather unexpectedly, we managed to cover the whole syllabus, with considerable interaction between the tutors and registrants, and an apparently high level of understanding of what we were trying to explain.

16 people originally registered, but three fell by the wayside for family or health reasons and we were not able to fill the gaps.

The facilitators were:

Dudley Budden BOK
Trevor Crowe BOK
Chris Johnson BOK (organiser)
John Simmons BOK

Those attending (13) were:

Andy Creber NGOC
Katy Dyer BOK
John Fielder BOK
Clare Fletcher BOK
Alan Honey BOK
Carol Iddles BOK
Scott Johnson NGOC
Ian Kennett SWOC
Mark Maynard QO
Esther Revell NGOC
Steve Rush BOK
Roger Stein SBOC
Gill Stott NGOC

Mapping in the northern part of the region is in a very healthy state at the moment, at least as far as urban maps are concerned, with the BOK mapping officer able to report last week that at least 11 new maps, each being produced by a different mapper, are in various stages of development. The challenge will be to persuade these mappers to move from the urban to the forest environment to ensure that our established core of Forest maps are kept up-to-date. Following three recent courses and a number of tutorial groups last winter, I think that we have probably saturated the market for the moment although if there was the demand, we could consider an advanced course for established mappers to update them on the digital mapping enhancements included in the most recent releases of OCAD. This might however be better done as a National than regional project.

Chris Johnson 23.11.2015

Recorder of Controllers Report

- 1 WSX organised a Grade C training course on 3rd October with Katy Stubbs [BKO] as tutor. SWOA members attending were: Julie Astin, WSX; Roger Crickmore, WSX; Karen French, WIM; Tim Gent, DEVON; Ian Pierce, SARUM.
- 2 Roger Crickmore and Ian Pierce have applied to be appointed to Grade C, having fulfilled the necessary requirements. Christine has the application forms.
- 3 Roger Venn of KERNO has resigned from Grade C, as he now finds it too hard physically to cope.

Arthur Vince

30th November 2015

Proposal for SWOA junior squad to attend JIRC Sept 2016

As I mentioned at the last meeting, next years JIRCs will be held east of Aberdeen on a weekend in September. I would like to take a complete team of 24 although it would be possible to compete with a team of 18. The team will need at least two adults to accompany it and preferably three. I think we need to fly up to Scotland and join the travel that the organiser is hoping to put on from Aberdeen to the event and back to Aberdeen afterwards. I think we can fly direct to Aberdeen from Southampton and Exeter but I'm not sure about Bristol. I imagine flight costs to be of the order of £120-£150 per person although may be less if we pick the team early and book as a group. Does anyone have any experience of booking groups on airlines? In any event taking the maximum amount and looking at a full team the cost of flying to Aberdeen would be £4,050, plus entry fee plus transport in Scotland. Potentially this is something that we can't afford so need to commence fundraising within the squad to meet some of this potential cost.

Of course the other alternative is not to take a team due to the disruption it will cause to school and squad finances.

I think this issue really needs a discussion at the next committee meeting to propose a way forward that we are all comfortable with.

Jeff Butt 28.10.2015

SWOA 50th Anniversary Events - post event report

CLUB	DATE	Location	Brief	Numbers
BOK	22.11.2015	Ashton Court	CATI Score event	145
DEVON	21.11.2015	Knightshayes Park	Score + beginners' score	50
KERNO	22.11.2015	Polly Joke	Forest League 3	46
NGOC	22.11.2015	Parkend Walk	Colour coded	79
NWO	2.11.2015	Hardenhuish	CATI. Maze, treasure, sprint, score, 2.4 course	70
QO	21.11.2015	Taunton town centre	Try Orienteering - urban	
SARUM	15.11.2015	Foxbury Plantation	SWOA Gallopen	449
WIM/WSX	21.11.2015	Moors Valley	Night glow, night and day (score, yellow, MTBO),	100+

Participation figures were obtained from clubs and results' tables where available. Please let me know if the data needs correction.

Katy Dyer BOK
SWOA secretary