

# SOUTH WEST ORIENTEERING ASSOCIATION

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## MINUTES OF 2013 ANNUAL GENERAL MEETING

Held at

The University of the West of England, Bristol, at 5pm on Saturday 7th September 2013

### Those present:

Officers: John Dyson, DEVON, Chairman; Arthur Vince, KERNO, Secretary; Richard Sansbury, QO, Fixtures Secretary.

**Committee members:** Katy Dyer, BOK; Erik Peckett, DEVON; Christine Vince, KERNO.

**Club Representatives:** BOK: Anne Donnell, Mark Dyer, John & Pat Grenfell, Simon St Leger-Harris, Elizabeth Treherne.

### 1 Apologies

Trevor Bridle & Madeleine Bridle, WIM & WSX; Mike Crockett, QO; Roger & Elsie Hargreaves, KERNO; Susan & Roger Hateley, DEVON; Dick Keighley, WIM; Mark Lockett, KERNO (Treasurer).

### 2 Minutes of 2012 AGM

Proposed by Anne Donnell, seconded by Richard Sansbury, that these were accepted as a true record.

Carried nem. con.

### 3 Matters arising from those minutes

None.

### 4 Reports

#### 4.1 Chairman

John Dyson presented his report. [Appendix 1 to the minutes.]

#### 4.2 Fixtures Secretary

Richard Sansbury presented his report. [Appendix 2 to the minutes.]

#### 4.3 SW Junior Squad Manager

The Chairman presented Jeff Butt's report. [Appendix 3 to the minutes.]

#### 4.4 Recorder of Controllers

Arthur Vince presented his report. There had been a small number changes to the Grade B and C lists; the total number of controllers was the same as a year ago. [Appendix 4 to the minutes.]

### 5 Treasurer and Membership Secretary's report

The Chairman presented this report and the audited accounts for the year 1<sup>st</sup> August 2012 to 31<sup>st</sup> July 2013 [Appendix 5 to the minutes.]

It was noted that:

Grants to juniors for training and competitions amounted to £2053.75.

The income from event levies for the year 2013 to 2014 is estimated to be £7325.

The SW Junior Squad had not used any of the £1000 budgeted to support it. Squad funds at 31<sup>st</sup> July stood at £1826.59, with income for the financial year being £1476.78 and expenditure £843.81. [Information supplied by Trevor Bridle, the Squad Treasurer.]

Proposed by John Dyson, seconded by Christine Vince, that the accounts for the year ending 31<sup>st</sup> August 2013 be approved but with the following correction:

The sum of £163.67 shown as *Surplus of Expenditure* was in fact *Surplus of Income over Expenditure*.

Carried nem.con.

### 6 Membership fees for 2014

The Treasurer was not proposing that membership fees be re-introduced for 2014; the projected levy income is calculated to be enough to fund SWOA costs.

Proposed by John Dyson, seconded by Richard Sansbury, that no membership fees be charged for 2014.

Carried nem.con.

### 7 Amendments to the Constitution

None had been proposed.

### 8 Election of officers

8.1 Chairman: No nomination received.

8.2 Administrative Secretary: Katy Dyer, BOK: proposed by Arthur Vince, seconded by Pat Grenfell.

8.3 Treasurer and Membership Secretary: Mark Lockett of KERNO: proposed by Christine Vince, seconded by John Dyson.

8.4 Fixtures Secretary: Richard Sansbury, QO: proposed by Anne Donnell, seconded by Katy Dyer.

In the absence of other nominations the above were elected.

### 9 Election of Committee

*Those proposed (listed below) but absent had previously given their permission.*

Peter Brett, DEVON; Jeff Butt, SARUM; Erik Peckett, DEVON; Christine Vince, KERNO. These four were

proposed by John Dyson, seconded by Richard Sansbury. In the absence of other nominations the four were elected. Two committee posts remain vacant; the constitution allows the Committee to co-opt members as necessary.

Recorder of Controllers:

Arthur Vince is happy to continue in this post as a co-opted committee member.

#### **14 Any other business**

##### **14.1 SWOA Colour-coded Badge Scheme:**

Anne Donnell, the administrator, wished to step down from this job. Anne did not have internet access and did not go to as many events as she once did. Christine Vince commented that at one of the last meetings of the BOF Coaching Committee this scheme was recognised as an incentive for juniors and was to be encouraged.

Agreed that finding a successor to Anne is an issue to be dealt with by the Committee.

14.2 Erik Peckett thanked the outgoing Secretary for his nine years of service.

The meeting closed at 5.25 pm.

Minutes recorded by Arthur Vince.

*These minutes are issued subject to formal approval at the 2014 AGM.*

#### **Appendices**

- 1 Chairman's report.
- 2 Fixture Secretary's report.
- 3 Junior Squad Manager's report.
- 4 Recorder of Controllers' report.
- 5 Treasurer and Membership Secretary's report and SWOA accounts for the financial year to 31<sup>st</sup> July 2013