

SOUTH WESTERN ORIENTEERING ASSOCIATION

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Minutes of the Committee meeting held at 7.30pm on 6th
April 2011 at Ilchester Town Hall.

Those present

Officers: Arthur Vince, KERNO (Secretary); Trevor Bridle, WIM (Treasurer & Membership Sec.); John Shucksmith, WIM (Fixtures Sec.).

Committee Members: Peter Brett, DEVON; Katy Dyer, BOK; Erik Peckett, DEVON; Christine Vince, KERNO.

Club Representatives: BOK, Helen Kelsey; DEVON, John Dyson; NGOC, QO, Bob Lloyd; WSX, Richard Arman.

1 Appointment of Chairman for the meeting

Agreed that John Dyson should chair the meeting.

2 Apologies for absence

Neil Cameron, NGOC rep; Susan Hateley, DEVON (SINS Editor).

3 Approval of Minutes for 9th February 2011

These were approved as correct.

4 Matters arising from those minutes

4.1 From Item 5.2, status of NAC:

The Treasurer had received a letter from John Burrows dated 2nd April in which John asked why he had not had a request for a SWOA club membership fee for NAC. Mike Hamilton, British Orienteering (BOF) CEO had informed the Secretary by email on 29th March that NAC was no longer a paid up affiliated club and that BOF was in the process of writing to John – as a club member, not as club chairman – to ask which club he wanted to transfer his membership to. Agreed that if BOF did not recognise a club, then neither should SWOA. Secretary to write to John informing him of this. Noted that the Constitution did not specifically say that SWOA clubs must also be BOF approved, and that an amendment would be needed if this were to be covered.

4.2 From Item 14, BOF Development Programme:

Caroline Gay has been appointed as the Participation Manager (West). The areas that she covers and her email contact are given on the BOF website: go to *Development* then *Development Team*.

4.3 From Item 17.3, proposed sell-off of forests:

Peter Brett reported that an independent panel was being formed to review the policy for forestry in England. He had represented BOF at a meeting called by the CEO of the Ramblers Association (the only sports/leisure/recreation group represented on the panel). An alliance with other recreational users is being formed to bring influence on the panel. Orienteering clubs will be asked to provide information on landowners' practices.

5 Correspondence

None not dealt with elsewhere.

6 Finance and Membership

The SWOA and SWJS accounts from 1.8.2010 to 6.4.2011 are attached as Appendix 1 to these minutes. Grants given this financial year are listed after the SWJS accounts.

6.1 SWOA Finances:

Membership fee income now almost up to budget. Levies on budget to date. Cost of SINS reducing: £244 for 450 copies of the last issue. Courses and conferences: £837 paid out with no budget figure. However the reduced costs for SINS and the SWJS help to balance this. The cost structure of coach education courses has changed, and more are imminent, so the grant structure has to be revised. (see 6.4 below).

6.2 SW Junior Squad finances:

The balance stood at £1957.08. Noted that £421.24 was still owed by various people for training activities. Jeff Butt, the Squad manager, is dealing with this.

6.3 Competition grants: further grants for Interland have been given to Lucy Butt (£42.50) and Dale Paget (£28.33).

6.4 Revision of grants for Coach Education Courses:

BOF supported UKCC courses now have fixed fees, plus a variable charge for venue hire and running costs. Level 2 courses are likely to be more distant than Level 1 courses from those attending them; however the fourth (assessment) day is set up with the candidate's club. The following grants for future UKCC Level 1 and 2 courses were agreed:

Course fees:

UKCC Level 1: 50% of £95 fee = £47.50.

UKCC Level 2: 50% of £160 fee = £80.

UKCC Levels 1 & 2: 50% of the variable charge.

Accommodation:

UKCC Levels 1 & 2: 50% of cost capped at £50.

Travel:

UKCC Level 1: mileage above 100, capped at £25.

UKCC Level 2: mileage above 100, capped at £75.

[BOF mileage rate now 25p/mile + 2p for a passenger.]

7 Fixtures

7.1 John Shucksmith attended. the BOF Fixtures Group meeting on March 26th. Minutes not yet available; clubs will be asked for bids for certain events.

7.2 Senior Home International [SHI] 2014:

Confirmed that BOK would be staging this at New Beechenhurst, Forest of Dean, concurrently with the Caddihoe Chase in September.

7.3 Junior Inter-Regional Champs. 2013:

WIM and WSX will be staging these at Bovington in September.

7.4 The Yvette Baker Trophy final in 2013 will be in July, so earlier qualifying rounds will be needed.

7.5 SWOA is due to host the JK in 2021 and BOC in 2017. However we could bid for BOC 2015; the weekend for this is not now fixed. JK 2014 will be in Wales.

7.6 WSX Galoppen:

The Secretary had received a comment about pre-entry being used for the WSX Galoppen, with EOD being £2 extra on the £7 fee. The closing time for the £7 fee was neither on the event flyer nor in the BOF fixture list. The organiser had replied to the Secretary's request for comment saying that late entry fees were probably not something the club would use again for a Galoppen, and that the entry system was a matter for the organising club. [Guideline A to the BOF Rules, re Level C events: "EOD with pre-entry where appropriate", confirms this.] Richard Arman (WSX rep.) said that the £2 difference in fees was a discount for pre-entering, rather than a surcharge for EOD. Gavin Clegg, club chairman, had in conversation with the Secretary said that the club had made a mistake. However it was by recognised by the meeting that pre-entry, even for Level C events, helped the organising club with map numbers; that postal pre-entry should be available; and that for Galoppens the EOD fee should be the same as the pre-entry fee.

8 Controllers

Appointments and applications:

8.1 Joe Parkinson of NGOC has been added to the Grade C list, having been a controller in SCOA as a member of SOC..

8.2 Mike Kite of WIM had now attended an Event Safety Course and been added to the Grade C list.

8.3 An application from Chris Branford of WIM for Grade B was approved.

9 Orienteering 2050 Conference, February 26th in Taunton:

Erik Peckett, the organiser, gave a comprehensive report, attached as Appendix 2, which also has a report from Scott Collier of KERNO, one of those attending. The reported difficulties with university orienteering led Erik to suggest that clubs adopt a college or university. This seemed a good field of endeavour for the BOF Participation Managers. The meeting agreed that the conference had been a worthwhile initiative.

10 Date and Venue of AGM

Agreed that it should be on 2nd October at Dorchester, after the SW Sprint Championship at Poundbury. Noted that this event clashed with the QO Long-O, but avoided a clash with the Trail-O event taking place on Day 1 of the Caddihoe Chase.

11 SW Junior Squad report

No report received. A squad training weekend was held on 25/26/27th February using Perranporth Youth Hostel, with training on Penhale on two days, then Wheal Florence. One junior is a candidate for the Lagganlia training camp in the summer.

12 SWOA Development Plan

Christine Vince's report is attached in Appendix 3.

13 Coaching Report

Christine Vince's report is attached in Appendix 3.

14 AOB and Matters raised by Club Representatives

14.1 Summer relay series: details were now on the SWOA website.

14.2 Celia Watkinson: Celia's job as our Regional Development Officer had ended on 31st March. Christine Vince proposed a vote of thanks to her for her work over the years. Unanimously agreed. The Chairman and Secretary to sign a thank-you letter to her.

14.3 BOF Map Group: Erik Peckett reported that the Group is seeking a representative from SWOA. (Erik is a Group member, but as an expert.)

14.4 Schools: Erik Peckett asked why schools have gone to the British Schools OA rather than their local club, which would be better able to support them. He thought it a mistake to have removed the "Group" BOF membership class.

14.5 Katy Dyer asked if there were a lower age limit for completing the event risk assessment form (RA). No clear advice from BOF – Secretary to seek information. The consensus of the meeting was that clubs bore a responsibility for mentoring novice organisers, the RA had to be signed off by another person, and the club could also appoint a controller for local (Level D) events. Noted that after an event both the RA form and list of participants should be kept; the number of years was believed to be 5 for the latter.

14.6 Registered Organisers: Richard Arman asked about the BOF list. It was believed that this had not yet reached clubs. Noted that if you log in to the BOF website you can see your orienteering qualifications and licences. Club officials with access to the BOF database can also do this. Erik Peckett said that the register would be extended to mappers (ie the person named on the map).

14.7 Permissions: John Dyson reported that Devon OC had been given permission From Dartmoor National Park for an event within the 3 month moratorium (March

to July) imposed because of nesting birds. The event was at the end of May, and partly on National Trust land. Richard Arman reported more enthusiasm from the Trust for the use of areas.

14.8 Wheal Florence and Smallhanger Waste: John Dyson reported that an Australian company had been given permission for an opencast wolfram (tungsten ore) mine close by. This would result in a hole 800m by 540m and 200m deep. The resultant overburden would be dumped in the Wheal Florence area. The start date was not known.

15 Next Meeting

Wednesday 29th June 2011, 7.30pm, at Ilchester Town Hall.

These minutes are subject to formal approval at the next SWOA Committee meeting.

APPENDICES TO MINUTES

- 1 SWOA accounts 1.8.2009 to 9.2.2011.
- 2 Reports on Orienteering 2050 Conference.
- 3 Development and Coaching reports.