

# SOUTH WESTERN ORIENTEERING ASSOCIATION

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## MINUTES OF 2010 ANNUAL GENERAL MEETING

Held in

The Sports Centre, Exeter University, at 4pm on Sunday 12th September 2010

### Those Present:

Officers: Roger Hargreaves, KERNO, Chairman; Arthur Vince, KERNO, Secretary; Trevor Bridle, WIM, Treasurer and Membership Secretary; John Shucksmith, WIM, Fixtures Secretary.

**Committee members:** Erik Peckett, DEVON; Christine Vince, KERNO.

**Club Representatives:** BOK: Helen Kelsey; DEVON: Graham Dugdale, John Dyson, Roger & Susan Hateley, Alan Simpson; KERNO: Elsie Hargreaves; NGOC: Neil & Pat Cameron; QO: Richard Sansbury; WIM: Dick Keighley; WSX: Madeleine Bridle.

**1 Apologies:** John Burrows, NAC; Jeff Butt, SARUM (Committee and Junior Squad Manager); Scott Collier, KERNO; Katy Dyer, BOK; Celia Watkinson, BOK (BOF RDO); Alan & Liz Yeadon, SARUM.

### 2 Minutes of AGM on 19th September 2009

These were accepted as a true record.

### 3 Matters arising from those minutes

None.

### 4 Amendments to the Constitution

Two amendments were proposed:

4.1 Para 2 (d) (ii), referring to a SWOA representative to BOF Council, which no longer exists.

Existing wording: "Appoint a representative to BOF Council and to each of its current sub-committees or working groups that accept representatives from regional associations."

Proposed wording: "*Appoint representatives to each BOF committee or working group that accepts representatives from regional associations.*"

Proposed Arthur Vince, KERNO, seconded Roger Hargreaves, KERNO.

Approved nem. com.

4. Para 2 (d) (vii), to change the power to fix the SWOA levy from the AGM to the Executive Committee, giving more financial flexibility.

Existing wording: "The Association shall have the power to fix a levy on all entry fees for events. The Executive Committee shall recommend the amount of the levy, which shall be approved at the AGM."

Proposed wording: "*The Association shall have the power to fix a levy on entry fees for events that are registered through it.. The Executive Committee shall fix the system of calculation and amount of the levy.*"

Proposed Arthur Vince, KERNO, seconded Trevor Bridle, WIM.

Approved after discussion: 14 for, none against, 4 abstentions. Noted that due notice of a proposed change needed to be given to clubs before the meeting at which a decision would be made.

### 5 Chairman's report

The Chairman took the meeting through his report, which is attached as Appendix 1. The following additional points were made:

Dick Keighley of WIM is chairman of the BOF Trail-O committee.

From Erik Peckett: work on the 2010 JK started in 2006.

From the Chairman: The use of development funding required some vision. In motorsport funding had been got for resurfacing a hill climb road.

### 6 Fixtures Secretary's Report

John Shucksmith's report is attached as Appendix 2. He had made a distinction between "traditional" regional events such as the BOK Trot and Level 2 gallops which had regional event status in the current 3 level system. He had not included "activities" as events. The following points arose in discussion about event information:

Neil Cameron was put off some events by difficulties with the website of the club concerned. Roger Hargreaves commented on a lack of pricing and punch system information.

John Shucksmith said that it was easier to link to a club website than include all information in the fixtures list.

Noted that the fixtures list appearing in SINS is the BOF list with some editing; information for it is not chased.

## **7 South West Junior Squad report**

Jeff Butt's report as Squad manager was read out by the Chairman and is attached as Appendix 3. (Jeff was away managing the England team at the Junior Home International.) Squad funds are in a healthy financial state. Erik Peckett commented that the Squad provided considerable help to the JK with parking and control collection.

## **8 Controller of Recorders' report**

Arthur Vince presented his report, which is attached as Appendix 4. One Grade 1 and one Grade 2 controller had retired, and two at Grade 1 had elected to move to Grade 2. Five new controllers had been appointed to Grade 3. A Grade 1 application was awaiting approval from the SWOA Committee and BOF Rules Group.

The BOF Rules governing the appointment of and qualifications for controllers had been revised. Appendix C version 2.1, effective July 2010 now applies.

## **9 Treasurer and Membership Secretary's Report**

9.1 The Treasurer presented his report, budget for the next financial year, and the audited accounts for the year 1<sup>st</sup> August 2009 to 31<sup>st</sup> July 2010. (Appendices 5 and 6.) Membership fees and event levies received were slightly more than the budget. With a healthy balance of nearly £7000 he proposed using our reserves to cover any shortfall in income.

### **9.2 Printing costs of SINS:**

Graham Dugdale asked about distributing SINS electronically to save money on printing. In Devon OC 80% receive electronic copies. Susan Hateley (Editor) said that NGOC received only 10 hard copies, and NWO none. She was asked to find out the reduction in printing costs for 300/400 copies rather than the 800 currently printed.

## **10 Approval of Accounts**

Proposed Dick Keighley, seconded Christine Vince, that the accounts for the year ending 31<sup>st</sup> August 2010 be approved. Carried nem. con.

## **11 Membership fees and levies**

### **11.1 Membership fees for 2012**

Membership fees for 2011 were fixed at the 2009 AGM, being Senior £5, Junior £2, Family £7.50, Club £10. The Treasurer proposed that fees should remain the same for 2012. Agreed nem.con.

Erik Peckett thought that membership fees should be fixed for a number of years, with income being raised by levies as necessary.

### **11.2 Levies for 2011**

To be fixed by the Executive Committee, following the change to the Constitution [para. 4.2 above]. The Treasurer is proposing bringing the SWOA system into line with the BOF one.

## **12 Election of officers**

### **12.1 Chairman: No proposal, post vacant.**

12.2 Administrative Secretary: Arthur Vince, KERNO: proposed by Dick Keighley, seconded by Susan Hateley.

12.3 Treasurer and Membership Secretary: Trevor Bridle, WIM: prop. Erik Peckett, sec. John Dyson.

12.4 Fixtures Secretary: John Shucksmith, WIM: prop. Madeleine Bridle, sec. Erik Peckett. In the absence of other nominations the above were elected.

## **13 Election of Committee**

*Those proposed (listed below) but absent had previously given their permission.*

Peter Brett, DEVON; Jeff Butt, SARUM; Katy Dyer, BOK; Erik Peckett, DEVON and Christine Vince, KERNO: the five proposed by Roger Hargreaves, seconded by Trevor Bridle. In the absence of other nominations the five were elected. One committee post remains vacant; the constitution allows the Committee to co-opt members as necessary.

## **14 Any other business**

### **14.1 BOF Regional Roadshows:**

Neil Cameron (the BOF Director with responsibility for SWOA) drew attention to the BOF roadshow at Taunton on 12<sup>th</sup> October.

### **14.2 Four level event structure:**

Neil Cameron reported on the current state of play in implementing a four level event structure. It would be difficult to set a new structure up by the end of the year, and there were different interpretations of the proposal passed at the BOF AGM.

A draft structure has been developed (with three iterations) which would be put before the BOF Board of Directors later in the month. The basic idea is that the purpose of the event – the expectations of those who go to it – determines its level; from 4 up to 1 with appropriate quality standards. For example, is the event primarily for one club, or a club and its neighbours? Standards would apply across all events at the same level, whatever the style of event (classic, Sprint middle etc.). The number of “Regional” events may be limited by the standards applied and proximity to other events.

14.3 Erik Peckett thanked Roger Hargreaves for his diligence in his period of office.

The meeting closed at 5.35 pm.

Minutes recorded by Arthur Vince.

*These minutes are issued subject to formal approval at the 2011 AGM*

## **Appendices**

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| 1 | Chairman's report                                                      |
| 2 | Fixture Secretary's report                                             |
| 3 | Junior Squad Manager's report                                          |
| 4 | Recorder of Controller's report                                        |
| 5 | Treasurer and Membership Secretary's report, and budget for 2009/2010. |
| 6 | SWOA Accounts for the period 1st August 2009 to 31st July 2010.        |