

# SOUTH WEST ORIENTEERING ASSOCIATION

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## MINUTES OF 2015 ANNUAL GENERAL MEETING

Held at

The Barn, Ibsley Common at 3.15 pm on Sunday 20 September 2015

### Those present:

**Officers:** Christine Vince KERNO, Chairman;

Katy Dyer BOK, Secretary;

**SWOA members:** Mark Dyer BOK, Dick Keighley WIM, Arthur Vince KERNO

**Visitors:** Terry Smith SOC, Di Smith SOC

### 1 Apologies

Nicholas Maxwell DEVON, Jeff Butt SARUM, Richard Sansbury QO, Susan and Roger Hateley DEVON, Liz and Alan Yeadon SARUM, Joan Hambleton KERNO, Mark Lockett KERNO, John Woodall BOF Board of Directors.

### 2 Approval of Minutes of 2014 AGM

Proposed by Mark Dyer, seconded by Dick Keighley that these were accepted as a true record.

Carried nem.con.

### 3 Matters arising from those minutes

None.

### 4 Reports

4.1 **Chairman's report.** Christine Vince presented her report.

A BOF Organisers' Course is being developed for 2015/2016. Coaching courses are lacking.

[Appendix 1 to the minutes.]

Post meeting; NGOC is thanked for hosting the BTOC championships 2015.

4.2 **Fixtures' Secretary's report.** The Secretary presented Richard Sansbury's report. SWOA will host the BOF Middle and Sprint Championships 2018.

[Appendix 2 to the minutes]

4.3 **SW Junior Squad Manager's report.** The Secretary presented Jeff Butt's report. The chairman thanked all coaches and helpers. [Appendix 3 to the minutes.]

4.4 **Recorder of Controllers' report.** The Recorder presented his report. More controllers' courses for Grades B and C have been arranged for this year and next year to form a good base for long term continuity. List of SWOA controllers on SWOA website. Good practice to have external controller for Level C events but not compulsory. Need to clarify if Geoff Ellis (RAFO + one open club) belongs to (and is appointed

by) SCOA or SWOA. [Appendix 4 to the minutes.]  
**Secretary and Recorder of controllers to action.**

### 5 Treasurer and Membership Secretary's report.

The Secretary presented Mark Lockett's report and the audited accounts for the year 1<sup>st</sup> August 2014 to 31<sup>st</sup> July 2015 [Appendices 5 and 6 to the minutes].

It was noted that:

Grants to juniors for training and competitions amounted to £4315. The Treasurer has set up a grant application form.

The income from event levies for the year 2014 to 2015 was £8210.44.

The SWOA balance £8105.75 needs to be reduced e.g. encouraging clubs to put on more club/SWOA training courses for which a grant £50 is available, help to clubs to increase participation and activities. The Treasurer's proposal to reduce the levy will be discussed at the next committee meeting.

The SW Junior Squad had not used any of the £1000 budgeted to support it. This needs to be reviewed. Squad funds at 2 June 2015 stood at £1823.26; provided by Trevor Bridle. (Post meeting correction the SWJS accounts stood at £1289.73. [Appendix 7 to the minutes – separate attachment].

Proposed by Mark Dyer, seconded by Christine Vince, that the accounts for the year ending 31<sup>st</sup> August 2015 be approved.

Carried nem.con.

**Treasurer and Secretary to action.**

### 6 Membership fees for 2016

The Treasurer was not proposing that membership fees be re-introduced for 2016; the levy income is enough to fund SWOA costs.

Proposed by Christine Vince, seconded by Mark Dyer, that no membership fees be charged for 2016. Carried nem.con.

### 7 Amendments to the Constitution

None had been proposed.

### 8 Election of officers

8.1 Chairman: Christine Vince KERNO: proposed by Mark Dyer, seconded by Dick Keighley.

8.2 Administrative Secretary: Katy Dyer BOK:

proposed by Arthur Vince, seconded by Christine Vince  
8.3 Treasurer and Membership Secretary: Mark Lockett  
KERNO: proposed by Arthur Vince, seconded by Katy  
Dyer.

8.4 Fixtures Secretary: Richard Sansbury QO: proposed  
by Christine Vince, seconded by Mark Dyer.

In the absence of other nominations the above were  
elected.

## **9 Election of Committee**

9.1 Dick Keighley WIM.

*Those proposed (listed below) but absent had  
previously given their permission:*

Jeff Butt, SARUM; Nicholas Maxwell DEVON. All  
three were proposed by Christine Vince, seconded by  
Arthur Vince. In the absence of other nominations the  
three were elected. Three committee posts remain  
vacant; the constitution allows the Committee to co-opt  
members as necessary.

9.3 Post meeting note: Erik Peckett DEVON's email  
wishing to remain on the committee was sent but not  
viewed before the meeting due to the Secretary's  
absence. His nomination was proposed by Christine  
Vince and seconded by Katy Dyer.

The Chairman welcomed Dick Keighley and Nicholas  
Maxwell as new members to the committee.

Recorder of Controllers:

Arthur Vince is happy to continue in this post as a co-  
opted committee member.

## **14 Any other business**

14.1 The lack of club representatives was noted and  
needs to be addressed.

**Chairman to action.**

The meeting closed at 3.53pm.

Minutes recorded by Katy Dyer.  
Amended 1.10. 2015

*These minutes are issued subject to formal approval at  
the 2016 AGM.*

### **Appendices:**

- 1 Chairman's report.
- 2 Fixture Secretary's report.
- 3 Junior Squad Manager's report.
- 4 Recorder of Controllers' report.
- 5 Treasurer and Membership Secretary's report
  
6. SWOA accounts for the financial year to 31<sup>st</sup> July  
2014. Separate PDF file.
  
7. SWJS accounts for 1 Aug 2014 to 31 July 2015

## Chairman's report

A warm welcome to everyone.

50<sup>th</sup> Anniversary events. Saturday 21<sup>st</sup> November: WIM/WSX at Moors Valley Country Park, Foot-O, MTBO and a night event. Sunday 22<sup>nd</sup> November : BOK at Ashton Court; DEVON at Killerton; KERNO at Polly Joke; NGOC at Parkend Walk; NWO at Hardenhuish Park, Chippenham; flyers should be at the SARUM Galoppen on 15<sup>th</sup> November

Thank you to all the SW clubs who put on events in support of Regional and National Championships.

NGOC for VHI 2014

BOK for the British Orienteering Long Distance and Relay Championships 2015

NGOC for the SWOA Middle Distance Championships 2015

WIM for the SWOA Sprint Championships 2015

SARUM for the Compass Sport Cup round 2015

WSX for the Yvette Baker qualifying round 2015

Devon for the Caddihoe Chase and the SWOA Long Distance Championships

In 2016, QO will be hosting the Southern Night Championships and BOK the Compass Sport Cup round.

Courses held in the last year:

Planners' course – QO Sept 2014

Organisers' course - KERNO

First Aid qualifier – KERNO

First Aid refresher – QO Jan 2015, BOK 25 Jan 2015

Event Safety Workshop – NGOC Jun 2015 (including one person from BOK)

Mapping course – BOK Feb 2014, followed by a couple of evening workshops

Courses planned for the forthcoming year so far:

Planners' courses – WSX Nov 2015, KERNO tbc

Controllers' courses – Level C, WSX Oct 2015; Level B, WIM Nov 2015; further courses are being planned

Mapping course – BOK Nov 2015

First Aid qualifier – BOK Jul/Aug 2016

SWOA needs to hold more Event Safety workshops, for which we will need more tutors; ongoing item for the committee.

Thanks to Nath Fernandes for keeping our website up to date.

Thanks to Joff Henley for his hard work scoring the Galoppen series; welcome to Spencer Modica QO who has taken over from Joff.

SW Association Coaching Representative: I will be giving up this post at the end of the year, and the committee will be looking for a replacement.

Many thanks to Susan Hateley who has been at the helm of SINS for the past 11 years, but wishes to stand down at the end of the year. Again, the committee will be looking for a replacement.

Christine Vince, chairman 2014-2015

**Fixtures' secretary's report**

This has been my fourth year in the role of SWOA fixtures secretary. My job is to develop an orderly programme of orienteering across the region and to assign major competitions. I do this by frequent liaison with club fixtures secretaries, by representing SWOA on the national Event Scheduling Group and by giving equal opportunity to SW clubs bid for major competitions.

The number of events and activities in our region is slightly down from last year, but not significantly. Here are the total numbers over the 12 months from 1 Sept 2014 to 31 Aug 2015:

Club	Number of events/activities					
	Level A	Level B	Level C	Level D	Activities	Total
BOK	2	0	2	31	49	84
DEVON	0	0	1	14	33	48
KERNO	0	0	10	12	1	23
NGOC	0	2	4	26	5	37
NWO	0	0	2	7	36	45
QO	0	0	1	15	28	44
SARUM	0	2	2	5	23	32
WIM	0	1	5	13	1	20
WSX	0	0	3	8	51	62
<b>TOTAL</b>	<b>2</b>	<b>5</b>	<b>30</b>	<b>131</b>	<b>227</b>	<b>395</b>

As noted in years before this proves there is tremendous amount of orienteering going on in the south west with an average of 3 races each weekend and several clubs offering activities most weeks.

Looking at the major events, in April BOK very successfully hosted the British Long Distance Championships and British Relay Championships in April, with helpers from other clubs but we are grateful to BOK for taking the lion's share of the work. We also thank Sarum for providing an excellent CompassSport Cup heat on the adjacent weekend to their annual major fixture - the Sarum Saunter. Wimborne and Wessex stepped up and took on the Harvester at fairly short notice, and NGOC took us to the Forest of Dean for both the 2014 Caddihoe Chase and for the Triple Gloucester. We've just enjoyed Devon's 2015 Caddihoe Chase although does not appear in the above list.

Looking ahead, we can look forward to another busy year of local events but we have had a slight hiccup with what should have been the major fixture. The Wimborne/Wessex 2016 Caddihoe was intended to be the Southern Championships, but it was ruled that Agglestone was unsuitable for the level A rating. The Caddihoe goes ahead anyway even though it will not now be the Southern Championship race.

Richard Sansbury  
 Sept 2015  
 Fixtures

### **South West Junior Squad manager's report**

The season started well for the junior squad with an excellent performance at last year's Junior Inter-Regional Championships held on the last weekend of September in the Lake District. A relatively young team achieved an excellent 4<sup>th</sup> position behind the three strongest squads in the country, Scotland, the North West and Yorkshire & Humberside.

Results were

M14 6<sup>th</sup> Flurry Grierson, 12<sup>th</sup> Joseph Hudd, 33<sup>rd</sup> Dominic Walker, mp Zac Hudd.

M16 8<sup>th</sup> Eddie Narbett, 18<sup>th</sup> Alex Buck, 23<sup>rd</sup> Jonty Eaton-Hart, 32<sup>nd</sup> Fraser Smith.

M18 10<sup>th</sup> Michael Hallett, 15<sup>th</sup> Grey Grierson, 17<sup>th</sup> Harry Butt, 27<sup>th</sup> James Dean.

W14 3<sup>rd</sup> Lucy Tonge, 8<sup>th</sup> Meg Somers, 10<sup>th</sup> Millie Stagg, 20<sup>th</sup> Frankie Perren-Smart.

W16 11<sup>th</sup> Emily Keenan, 14<sup>th</sup> Chloe Potter, 17<sup>th</sup> Dulcie Grierson, 28<sup>th</sup> Jess King.

W18 4<sup>th</sup> Cecilie Andersen, 18<sup>th</sup> Sofie Andersen, 19<sup>th</sup> Ellie Stone, 23<sup>rd</sup> Becky Whittingham.

Relays

M 7<sup>th</sup>, 12<sup>th</sup>, 20<sup>th</sup>, mp.

W 5<sup>th</sup>, 12<sup>th</sup>, mp, mp.

Dave Hanstock ran his annual track session at Bath planning training for the year. This was well attended by athletes from Bristol but not so by squad members from other clubs.

Due to work commitments training during October 2014 half term didn't take place.

Eight M/W16's attended the Lakeside weekend at the end of November 2014.

The Christmas weekend was held at Soudley in the Forest of Dean early January 2015; training on The Forest on the Saturday followed by attendance at the NGOC galloper the following day. A day of training was also arranged on Cannock Chase in February, the day after the Midlands Championships, to assist in preparations for the year's Junior Inter-Regional Championships which will be held there next weekend. This was poorly supported with only a handful of squad members taking advantage of this opportunity.

A partially subsidised VO2 max test was undertaken by some of the older squad members to assist them with their running training development. Thanks to Dave Hanstock for supporting this.

A number of squad members were selected for Junior Regional Orienteering Squads' (JROS) tours and British Orienteering Tours during summer 2015 as follows:-

JROS Lagganlia – Rachel Potter & Meg Somers.

JROS Deeside – Zac Hudd & Lucy Tonge.

JROS Stockholm – Eddie Narbett & Chloe Potter

BO Cairngorm – Cecilie Andersen, Zac Hudd & Eddie Narbett.

Flurry Grierson has been selected to represent England at this year's Junior Home International.

Finally thanks to Dave Hanstock, Peter Maliphant, Ben Chesters & Tess Stone for their continued involvement with the squad and those who man and maintain the squad shop which continues to raise amazing sums for the squad

Jeff Butt

September 2015

**RECORDER OF CONTROLLERS' REPORT**

**TRAINING COURSES**

**WSX** Will be holding a Grade C course on 3<sup>rd</sup> October at Moors Valley Country Park, near Ringwood.

**WIM** Will be holding a Grade B course on 7<sup>th</sup> November, also at Moors Valley.

**NGOC** Held a Grade C course in March which has resulted in one new controller being licensed. Three applications are awaiting approval at the next SWOA committee meeting.

Further courses are planned for the spring for Grades C & B, in the Yeovil area [Grade C] and the Bristol area [C & B]. Dates to be announced.

SWOA clubs have 62 currently licensed controllers: 7 at Grade A, 15 at Grade B and 40 at Grade C. Changes to the list in the past year are:

**GRADE B** Alan Honey of BOK has moved up from Grade C. Steve Robertson, already Grade B, has joined QO from EAOA.

**GRADE C** Richard Cronin of NGOC has been appointed to Grade C.  
[Three applications for Grade C are awaiting approval at the next SWOA committee meeting.]

CLUB	Number of licenced controllers in club			
	Grade A	Grade B	Grade C	Total
BOK	3	2	4	9
DEVON	1	None	10	11
KERNO	2	3	10	15
NGOC	None	2	3	5
NWO	None	1	1	2
QO	None	2	7	9
SARUM	None	None	1*	1
WIM	1	2	3	6
WSX	None	3	1	4
Total	7	15	40	62

\*Licensed via SCOA

A list of current controllers is on the SWOA website in the *Officials* section.

**REVIEW OF LIST**

It is required by BOF Rules that at the end of each year SWOA should review the recent experience of the Controllers for whom it is responsible [Appendix C, 3.3.2 & 2.3.3]. Such a review is overdue. The objects will be to identify those who are no longer active and want to retire; and to identify those who have not fulfilled the requirements for maintaining their licence, with a view to reminding them of this need so that the necessary actions can be taken.

Arthur Vince, KERNO

**Treasurer and Membership secretary’s report**

The accounts again this year present a slightly confused picture as the September 2014 Veteran Home International (VHI) has been accounted for over the last 3 accounting periods. This explains the increases in both expenditure and income during this year. The VHI 2014 made a small surplus, the co-ordinator paid the SWOA Levy for the VHI competitors (originally waived by the SWOA Committee) and the remaining surplus of £370.06 was paid to the English Orienteering Council to support future events and teams.

The picture is much clearer at the end of the year with SWOA having a balance in hand of £8105, equivalent of one year of normal expenditure. I would like to see a reduction in this amount as I feel it is unhealthy to have money sitting in the bank when clubs could and should be using it to increase participation, club activities, mapping and so forth. So going forward I propose the following for the coming year.

1st August – 31st December 2015 Levy remains 60p per senior + 60p per 3 juniors	Income based on 2014/15 figures is £3037
1st January – 31st July 2016 – Proposed SWOA Levy 30p per senior + juniors FREE.	Estimated Income based on 2014/15 figures £2287

Estimated Total Income £5324 for the 2 periods; this would be a decrease in income of £2886 over the previous corresponding periods.

It is recommended that SWOA would then need to review the levy for 2016/17

**SWOA Grants**

SWOA members especially our juniors have been very active and SWOA have been proud to be able to give grants totalling £4315, this included 13 athletes attending the World Schools Orienteering Championships. SWOA has also made grants of £1143 to support individuals attending training and conferences. If you would like to apply for a grant please complete the [SWOA Grant Form](#). Details of all grants awarded can be found below.

Mark Lockett - SWOA Treasurer

[treasurer@sworienteeringassociation.co.uk](mailto:treasurer@sworienteeringassociation.co.uk)

**Grants - Tours, Training Camps and Competitions**

Ben Maliphant £250

Harry Butt – JROS

Lucy Butt – Junior World Orienteering Championships, European Orienteering Championships, Junior European Cup, Interland

Adam Potter – Junior World Orienteering Championships, , Junior European Cup

Chloe Potter – BOF Tour Sedburgh, Junior Home International, Stockholm Tour

Torquay Boys Grammar School – World Schools Orienteering Championships (10 Athletes)

Lucy Tonge - World Schools Orienteering Championships

Cecilie Anderson - World Schools Orienteering Championships

Zac Hudd - World Schools Orienteering Championships, Badaguish, JROS Deeside Tour, Junior Home International

Jamie Parkinson - Antwerp International Sprint Meeting

Tom Dobra – World Trail Orienteering Championships

Rachel Potter – Lagganlia Tour

**Grants – Training and Conferences**

Steve Perrelle - UKCC Level 2

I Sayer + J Astin WSX First Aid

Erik Peckett – IOF Mapping Conference

NGOC First Aid - Gary Wakerley and Ellen Starling

Gill James - Coaching Conference

BOK - First Aid

Jason Falconer - Coaching Conference

Lyne and Chris Branford - Coaching Conference

Thorton x 2 Coaching Conference

Ken Stimson - Coaching Conference

Gill Stott - NGOC Level 2 Coach

Kerno First Aid Course

NGOC Event Safety