

SOUTH WEST ORIENTEERING ASSOCIATION

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Minutes of the Committee meeting held at 7.30pm on 11th
December 2012 at Ilchester Town Hall.

Before the meeting a short silence was held in memory of David Holmes of QO, who had died on 21st November. The Chairman had written to his wife Jan on behalf of SWOA.

Those present

Officers: John Dyson, DEVON, Chairman; Richard Sansbury, QO, Fixtures Secretary; Arthur Vince, KERNO (Secretary).

Committee Members: Katy Dyer, BOK; Christine Vince, KERNO.

Club Representatives: None.

Visitor: John Woodall, BOF Director with responsibility for liaison with SWOA.

1 Apologies for absence

Peter Brett, DEVON, Committee; Susan Hateley, SINS Editor; Mark Lockett, KERNO, Treasurer & Membership Secretary; Erik Peckett, DEVON, Committee (thwarted from attending by a domestic disaster).

2 Approval of Minutes for 2nd October 2012

These were approved as correct.

3 Matters arising from those minutes

3.1 From Item 14.3: re the possible move of BOF Committee meetings (e.g. Coaching Committee) from Birmingham to BOF office. John Woodall reported that this was being considered by the BOF board, taking into account an analysis of both the lower cost of that venue and extra travel costs and inconvenience for those attending.

4 Correspondence

None.

5 Finance and Membership

The Secretary presented the SWOA accounts from 1st August to 7th December 2012 on behalf of the Treasurer. (Appendix 1 to these minutes.)

5.1 SWOA Finances:

Funds in hand were £4006.72. The NS&I account has been closed and the balance transferred to the current account. Noted that the payment of £73.95 listed for the Coaching Conference was in fact Christine Vince's expenses for attending the Club and Association Conference in Sheffield. Outstanding levies were under £100. Mark wished to highlight the increase in SWOA levy from 1st January 2013 to 60p for each

senior with 3 juniors counting as one senior and all runs to count.

5.2 Grants for First Aid courses:

Two applications were outstanding. One from SARUM for 12 members for a two-day course costing £85 each, and one from Jackie Hallett of BOK for a two-day course costing £150. The First Aid qualification for coaches and club First Aiders has to be renewed every three years. Noted that the necessary First Aid qualifications for licensed coaches depended both on their level and the area on which coaching took place. The BOF database listed (for SWOA) 51 licensed coaches and 25 others with a First Aid qualification – not all of whom were necessarily active. It was accepted that it was impractical to check the accuracy of this information and to monitor who should have which First Aid qualification. It was better to regard all trained First Aiders as a useful resource for orienteering. BOF regard a one-day (8 hour) course as the minimum qualification.

Previously SWOA had paid 50% of the cost to the individual. The Treasurer was suggesting grants of £50 for a two-day course and £25 for a one-day one; Arthur and Christine Vince suggested £30 for all courses. Richard Sansbury wondered if the budgeted sum of £1000 for training course grants for 2012/2013 were too low. [Post meeting note: the 2011/2012 accounts gave a spend of £834.] After discussion it was proposed by Katy Dyer, seconded by Arthur Vince, that grants should be £50 for a two-day (16 hour) course and £25 for a one-day (8 hour) course. Agreed nem. con.

[Post meeting note: only 10 SARUM members had attended the two-day course arranged by the club, two of whom were not SWOA members, so the grant would cover only 8 people at £50 each.]

6 Fixtures

6.1 Richard Sansbury reported updates as follows: The 2013 Yvette Baker Trophy round would be the QO Galoppen on April 7th; the Southern Night Champs. in December 2013 were likely to be staged by WIM and WSX. The Senior Home International in 2014 would be staged by NGOC, and the British Long Distance and Relay Championships in 2015 by BOK. However Richard warned that the position on major events was not yet absolutely clear and confirmed.

6.2 Southern Area Champs., Penhale, 14th April 2013.

Roger Hargreaves, the coordinator, had reported that things were moving steadily on, and that entries had opened on Fabian 4.

7 **Controllers**

Arthur Vince had nothing to report.

8 **SW Junior Squad Report**

None received.

9 **Report from BOF Club & Association Conference, 20th October, Sheffield**

Christine Vince had represented SWOA. She took the meeting through a summary of her full report, which can be found as Appendix 2. The BOF notes and presentation for the conference can be found on the BOF website in *documents/governance/governance documents*.

John Woodall commented that the purpose of the conference was to both inform and receive feedback; the Board were looking at ways of doing these better; a strong case for the existence of regional associations was made.

10 **Coaching and Development**

10.1 In reply to Katy Dyer, John Woodall said that the recent departure of its Participation Manager Caroline Gay did not mean that SW was being short-changed in the matter of development funding – her contract had been due to expire shortly anyway. Money was in short supply and could not be spread everywhere. (For more information on development funding, see Scott Collier's report, Appendix 5.)

10.1.1 Christine Vince's report on the November BOF Coaching Committee meeting and her report on SWOA club development can be found as Appendices 3 and 4.

Scott Collier's report on the October BOF Development Committee meeting can be found as Appendix 5 – Scott apologises for it not being available for the meeting.

10.1.2 A UKCC Level 1 course is planned for 23rd/24th January and 3rd February 2013 at Kingston Maurward College near Dorchester.

10.1.3 Katy Dyer of BOK is planning to organise another Ladies' Coaching Day on 2nd February 2013.

10.1.4 Christine now has her Coaching Licence.

10.1.5 Christine is a member of the BOF *Volunteering Needs Work Group* and would welcome ideas from clubs, without delay.

10.1.6 BOF Coaching Conference, 18/19/20th January: The cost of this to individuals would be of the order of £150. It was agreed that a grant of 50% of the cost be given to SWOA coaches who attended and asked for financial help.

10.2 Universities and Higher Education Colleges: Not discussed as Erik Peckett was absent. The Chairman agreed to ask Erik if he was still working on his plan of a year ago.

11 **AOB and Matters raised by Club Representatives**

11.1 New Rules: the Secretary reported that the BOF Rules have been updated for 2013; all controllers and licensed organisers should have received an email from BOF about this. A guide to the update can be found on the BOF website via a link in a News item for 6th December.

11.2 Galoppen: the Secretary reported that Joff Henley, the Galoppen scorer, had been given access to the BOF membership database so that he could check a competitor's eligibility – only SWOA members can score.

11.3 Inconsiderate competitors: Katy Dyer, the planner of the recent BOK Galoppen, had received remarks at the finish which she thought were unnecessary and unhelpful and which others regarded as rude. Unhappily there is no clear way to stop this unwelcome behaviour.

11.4 Ash dieback disease (*Chalara fraxinea*): Conflicting information had been received by BOK and QO on how to deal with this at events. QO had been advised to provide shoe washing, whereas BOK had not. John Woodall offered to ask for clear advice from BOF office.

12 **Next Meeting**

Tuesday 19th February at Ilchester Town Hall.

The meeting closed at 9.45pm.

These minutes are subject to formal approval at the next SWOA Committee meeting.

APPENDICES TO MINUTES

- 1 SWOA accounts to 7th December 2012.
- 2 Report from Club & Association Conference.
- 3 Report from BOF Coaching Committee meeting.
- 4 SWOA coaching and development report.
- 5 Report from BOF Development Committee meeting.