

SOUTH WESTERN ORIENTEERING ASSOCIATION

SECRETARY: Katy Dyer 19 Bramble Drive, Bristol BS9 1RE,
Tel. 0117 968 4173. Email: family.dyer@blueyonder.co.uk

Minutes of the Committee meeting held at 7.30pm on
16 October 2014 at Ilchester Town Hall.

Those present:

Officers: Christine Vince KERNO (Chairman); Katy Dyer BOK (Secretary); Richard Sansbury QO (Fixtures Secretary);
Committee Members: Erik Peckett DEVON.
Visitor: John Woodall (BOF director with SWOA liaison responsibility)

1. Apologies for absence: Mark Lockett, Peter Brett, Jeff Butt.

2. Preamble and proposed budget from the Chairman:
Christine Vince read her 'preamble' and proposed budget. 'Budget' discussed under Treasurer and Membership Secretary's report. [See Appendices 1 and 2.](#)

3. Approval of Minutes for SWOA meeting 12 June 2014:
These were approved by all as a correct record.

4. Matters arising from those minutes:

- 4.1. From item 4.1. Event questionnaire. No further action.
- 4.2. From item 4.2. Tax issue. Clubs informed.
- 4.3. From item 4.3. Change to SWOA galoppen rules; Secretary checked. No further action.
- 4.4. From item 5.1. Competitor insurance. No further action.
- 4.5. From item 6.1.3. Grant requests to be made in advance. Christine Vince has reminded Jeff Butt.
- 4.6. From item 6.4. Final VHI payment. See item 7.1.3.
- 4.7. From item 12.1. SWOA 50th anniversary events. See AOB.

5. Matters arising from SWOA AGM:

- 5.1. From item 3. SWOA Badge scheme. Christine Vince will check which clubs using SWOA badge scheme. Agenda item at next meeting. [Christine Vince and Katy Dyer.](#)
- 5.2. From item 4.2. Events urban and regional comparisons. See Fixtures, (item 8).
- 5.3. From item 4.4. Comparison controller numbers in other regions. See Controllers, (item 9).
- 5.4. From item 14.1. Lack of club representation at SWOA meetings. [Christine Vince to action.](#)

6. Correspondence:

- 6.1. Letter from Erik Peckett. See Treasurer's report.

7. Treasurer and Membership Secretary's report:

- 7.1.1 Income and Expenditure since 12 June (last meeting). Balance in hand is £7282.80. [See Appendix 3.](#)
- 7.1.2 Reduction of surplus and projection of accounts to July 2015 by reducing levy to 25p adults and juniors free. [See Appendix 4.](#) All present agreed the levy should remain as it is and surplus be spent on supporting SWOA club courses. [Christine Vince to inform Mark Lockett.](#)
- 7.1.3 The VHI final accounts were only available post meeting. The figures given for the VHI in Appendices 3 and 4

do not show all the income and costs. The accounts for the next meeting will show that there was no net cost to SWOA

7.1.4 Redesign of grant application forms and procedures including accessing early information from BOF. [Christine Vince to discuss with Mark Lockett.](#)

7.1.5 A complete list of grants awarded 1 Aug 2013 to 31 July 2014 to be supplied for next meeting. [Christine Vince and Mark Lockett.](#)

7.2. Grants:

Erik Peckett requested a grant to assist IOF Map Commission meetings Jan 2015. All agreed a grant of 50% of final cost should be awarded. Proposed Katy Dyer and seconded John Woodall. [Erik Peckett to inform Mark Lockett when cost known.](#)

7.3. Christine Vince's proposed budget:

All agreed that committee accepts the principle behind the proposed budget and will spend around £2400 in 2014 to 2015, supporting SWOA club courses and attendance at conferences. Club courses will be advertised and open to all SWOA clubs. Note that funding for one/two day First Aid courses for club First Aiders will be reintroduced. [See Appendix 2. Christine Vince to discuss with Mark Lockett and inform club chairmen and secretaries.](#)

8. Fixtures:

8.1. Following questions raised at the SWOA AGM Richard Sansbury researched event statistics. A comparison of SWOA events per active members shows similar numbers to other regions but SWOA has proportionately fewer level Bs and Cs. Also 15% of SWOA events are titled urban or street. Richard was thanked for his work.

8.2. The SWOA scheduling policies regarding the precedence of Galoppen events, and the frequency and assessment of suitable venues and officials were agreed by all present.

8.3. It was agreed that the SW Sprint Champs 2015 would be Wimborne's Dorset Sprints on 16th May. The SW Middle Distance Champs 2015, SW Yvette Baker heat 2015 and SW CompassSport Cup heat 2016 have yet to be allocated. To be reviewed next meeting. A proposal to make a Galoppen into the Middle Distance champs was rejected.

8.4. It is SWOA's turn to host the Southern Night Champs 2016, British Schools champs 2017, British Sprint and Middle Distance Champs 2018 and Southern Champs 2019. SWOA has also previously offered to host the CompassSport Cup final in 2016 or preferably 2017. No difficulties were foreseen with any of these competitions

8.5. Sun 15 Nov 2015 remains clear for SWOA 50th anniversary events. See AOB item 14.1.

[See Appendix 5.](#)

8.6 BOC/BRC 2015. Katy Dyer (BOC organiser) said planning and organising well ahead. SWOA clubs will be approached for helpers. Budget aims to keep entry prices down. Entries will open Dec 1. Fuller report from Dave Urch (coordinator) at next SWOA committee meeting.

9. Controllers:

In the minutes of the SWOA AGM, the Recorder was asked to compare our controllers' numbers with those in other regions. He replied:

- a. The information might be available from BOF but this has not been ascertained;
- b. Number of controllers is related to the number of clubs and members in the region. This needs further analysis to give any meaningful figures – (probably not worth the effort);
- c. Clubs must actively encourage suitable people to become Level C controllers.

10. South West Junior Orienteering Squad (SWJS)

10.1. Report and programme from Jeff Butt. See [Appendix 6a](#)

10.2. SWJS accounts from Trevor Bridle. See [Appendix 6b](#)

11. Coaching and Development:

11.1. Coaching and Development report and Major Events Report from Christine Vince. See [Appendix 7](#).

12. SWOA courses:

12.1. BOK/SWOA mapping course Sat 11 Sept was very successful with 17 students. For report see [Appendix 8](#).

12.2. A BOK/SWOA First Aid refresher course is proposed for New Year/Spring 2015. [Katy Dyer](#).

13. Reports from juniors who have received grants:

Reports received from Sofie and Cecilie Andersen BOK. Further reports to be collected and will be shown on the SWOA web site. [Katy Dyer](#).

14. Any Other Business:

14.1. SWOA 50th anniversary event 15 Nov 2015. Erik Peckett now proposed each club should hold their own anniversary event on the day. [Erik to send draft letter to Katy Dyer for distribution to clubs](#).

14.2. SWOA 50th anniversary dinner. Christine Vince suggested a SWOA 50th anniversary dinner should be held on Sat 6 Sep 2015 at the Plume of Feathers Inn after the SWOA AGM (and during the Caddihoe Chase weekend). Suggested cost adults £5 juniors £2 and SWOA to subsidise. All agreed. [Christine Vince to action](#).

14.3. More SWOA committee members and club representatives are needed. Agenda item for next meeting.

Christine Vince will contact all clubs. [Christine Vince and Katy Dyer](#).

15. Next committee meeting:

7.30pm Wednesday 21 January 2015
The Kings Arms, 22 Staplegrove Rd,
Taunton TA1 1DQ

Very near M5 and railway station. Good food.
Free parking in front of the pub after 6pm

These minutes are subject to formal approval at the next SWOA Committee meeting. You are invited to send comments on these Minutes to the Secretary before the next meeting.

Appendices to Minutes:

Appendix 1. p3. Chairman's preamble

Appendix 2. p4. Chairman's proposed budget

Appendix 3. p5. Treasurer and Membership secretary's report

Appendix 4. p6. Treasurer's Projected budget with reduced levy.

Appendix 5. pp7-6. Fixtures

Appendix 6a. p9. SWJS report and programme

Appendix 6b (see attachment) SWJS accounts

Appendix 7. p10. Coaching and Development report and Major Events Conference report

Appendix 8. pp11-12. BOK/SWOA mapping course report

Appendix 1 to Minutes SWOA committee meeting 16.10. 2014

Chairman's preamble to SWOA meeting, 16 October 2014

I would like to use my term of office as SWOA chairman to promote the cause of Volunteer Development. We all know that many of our volunteers are getting older, and some do more than their share, for longer than they might like. We should be looking to develop methods for recruiting club members into volunteer roles and resources to skill them up.

I have been interested in Volunteer Development since the Club and Association Conference in 2012 when, as part of the review of the Committee Structure, I said that we should have a group focussing on our volunteers. The Board subsequently made a number of changes, one of which was to convene the Volunteer Needs Work Group, of which I was a member. This group reported to the Board in June 2013 and the Board agreed to make the report and recommendations available on the BOF website. The Board has expressed a strong interest in developing our volunteers, and made this the subject of the 2013 Club and Association Conference.

Since then, the Events and Competitions Committee (chaired by Chris James) has expressed concern over the number of officials available for future major events. Numbers are dwindling, and it takes some years to 'grow' new event officials. Chris James addressed the recent Major Event Conference on this problem, and has begun an initiative to redress the issue. With the assistance of SWOA and NGOC, he wants to develop a simple method for developing volunteers that can eventually be rolled out nationally.

There is no 'one size fits all' solution, and this will not happen overnight. There are a number of courses already available, and there will be more (as some need updating). There are other resources as well, much of which came out of the Volunteer Needs Work Group report and from the 2013 Club and Association Conference. Clubs must be able to choose those resources that best suit their circumstances. I will be talking to each club individually, and their input and feedback will be crucial to the process.

The resources are, by and large, free to use. There is a cost associated with running courses and with volunteer attendance at the conferences. Fortunately SWOA is currently well-funded and in a good position to provide practical support.

Appendix 2 to Minutes SWOA committee meeting 16.10.2014

Chairman's Proposal for expenditure on SWOA volunteers - 2014 / 15

Controllers' course	Grade C x 2 courses	full cost @ £100	£200
Controllers' course	Grade B course	full cost @ £100	£100
Planners' course	3 courses	grant of £50 to club	£150
Organisers' course	2 courses	grant of £50 to club	£100
Mapping course, beginners	1 course	grant of £50 to club	£50
Mapping course, experienced	1 course	grant of £50 to club	£50
OCAD course	1 course	grant of £50 to club	£50
SI / IT course	1 course	grant of £50 to club	£50
Coaching course	Level 2 x 4 candidates	grant of £125 (see note 1)	£500
First aid course	SWOA committee to discuss level of support		
Event Safety course	1 course	grant of £50 to club	£50
Coaching Conference Club & Association	10 delegates	delegate fee of £50	£500
Conference Club & Association	SWOA chair or rep	full travel costs	£100
Conference	club rep x 4 delegates	SWOA / club to share travel costs	£200
			£2,100

Note 1: Level 2 coaching course is under review;

course fee yet to be notified but SWOA will support future candidates

Note 1: Level 2 coaching course is under review; course fee yet to be notified but SWOA will support future candidates

Appendix 3 to Minutes SWOA committee meeting 16.10.2014

**SOUTH WEST ORIENTEERING ASSOCIATION
Accounts for the period 01 August 2014 to 13 October 2014**

INCOME			BUDGET
Event Levies	1017.00		7700
Interest		0.63	
2013/14 Memberships		0	
Veteran Home International		5418.00	
Colour Coded Badges		3.00	
Reserves		_____	
Total Income	6438.63		7700
 EXPENDITURE			
English O.C.	608.00		900
Veteran Home International		5878.40	
SINS	122.50		800
Officials Expenses	0.00		250
Committee Expenses	0.00		600
Competition Expenses		250	
Tour Grants	1525.00		2500
Junior Squad	0.00		1000
Grants for Courses		1000	
Web Site Expenses	25.99		120
Major Events/BOF Conference		148.30	
SWOA Activities		250	
Club Conference			
Total Expenditure	8308.19		7670
Surplus of Expenditure		-1869.56	
Balance B/Fwd 01/08/14		9152.36	
Surplus of Expenditure		-1869.56	
Balance in Hand		7282.80	
Represented by:	Current Account		2798.83
	Business Money Manager Account		4483.97
			7282.80

MEMBERSHIPS	Senior	Junior	Family	Units
2010	397	65	272	
2011	381	67	266	
2012	358	73	252	
2013	431	85	244	
2014	439	102	149	790

Appendix 4 to Minutes SWOA committee meeting 16.10.2014

SOUTH WEST ORIENTEERING ASSOCIATION Accounts for the period 01 August 2014 to 31 July 2015

INCOME		BUDGET	
Event Levies	3860.25		7700
Interest		0.63	
2013/14 Memberships			0
Veteran Home International		5418.00	
Colour Coded Badges		3.00	
Reserves		_____	
Total Income	9281.88		7700
EXPENDITURE			
English O.C.	608.00		900
Veteran Home International		6578.40	
SINS	800.00		800
Officials Expenses	250.00		250
Committee Expenses	600.00		600
Competition Expenses	250.00		250
Tour Grants	3000.00		2500
Junior Squad	1000.00		1000
Grants for Courses	1000.00		1000
Web Site Expenses	120.00		120
Major Events/BOF Conference		148.30	
SWOA Activities	250.00		250
Club Conference			
Total Expenditure	14604.70		7670
Surplus of Expenditure		-5322.82	
Balance B/Fwd 01/08/14		9152.36	
Surplus of Expenditure		-5322.82	
Balance in Hand		3829.54	

MEMBERSHIPS	Senior	Junior	Family	Units
2010	397	65		272
2011	381	67		266
2012	358	73		252
2013	431	85		244
2014	439	102	149	790

Appendix 5 to Minutes SWOA committee meeting 16.10.2014

Fixtures Report for SWOA committee - October 2014

1. At the AGM I was asked if our pattern of fixtures was typical for other regions. The following table compares numbers of events and activities registered for the period 1 Oct 2014 to 31 Mar 2015. To give some context the associations are ordered by size, using the number of active members in the ranking list as of 15 Sept 2014:

Association	Number of events				Number of active members
	Level A	Level B	Level C	Level D	
SEOA	1	8	15	77	689
Scotland	0	7	13	44	668
SWOA	0	2	12	65	653
NWOA	0	2	11	65	651
YHOA	1	6	17	24	504
SCOA	1	4	11	29	425
EMOA	1	1	17	26	384
WMOA	1	3	8	27	373
EAOA	0	1	14	7	371
NEOA	0	4	6	21	175
Wales	0	0	4	19	129
Nth Ireland	0	0	3	2	100

From this data I conclude that all associations have similar numbers of events per active member. However SWOA has proportionally fewer level Bs & Cs than the average association.

2. At the AGM I was asked what proportion of events are urban. Between 1 Sept 2013 to 31 Aug 2014 SWOA had 190 events of which 29 had "urban", "city" or "street" in the title. Hence I estimate 15% of events are urban. I am unable to determine the proportion of activities that are urban.
3. I would like to confirm the following scheduling policies:
 - SWOA intends that Galoppen events have precedence over other events in the region. For that reason SWOA does not allow another level C event in the region to be held on the same day as a Galoppen, no matter how far away. Level D events will be permitted, providing the club hosting the Galoppen has no objection.
 - The Galoppen series will be spread across the season, and with no more than 2 events in any 4 week period (formerly this was no more than 2 per month)
 - For level C events, the task of assessing suitability and competences are delegated to the organising club and to the Controller. [British Orienteering guidelines state: the Association assesses the suitability of the terrain for the event and Associations to require experienced officials and to assess the competency of any unknown volunteer officials.]
4. Current status of scheduling:
 - dates for the Galoppen series 2014-15 are all allocated

- dates for the summer relay series for 2015 are all allocated
- scheduling the Galoppen series for 2015-16 is in progress and I intend to complete by Christmas
- the Caddihoe Chase is assigned up to 2016 but other competitions are not allocated

5. I need to assign the following competitions:

- SW sprint championships 2015: One bid from Wimborne - Saturday 16th May 2015 Dorset Sprint Championships.
- SW middle distance championships 2015. I have asked for offers but had no expressions of interest. This is always the most difficult to schedule so any suggestions welcome. If nothing comes up I would like to implement the idea we did not use last year, which was to ask if any club wants to make their Galoppen middle distance.
- Yvette Baker qualifier 2015: I have asked for offers but had no expressions of interest. This is not unusual and previously we have always found a suitable event without too much difficulty. I will approach clubs with suitable events.
- CompassSport Cup heat on 13 March 2016. I have asked for offers but had no expressions of interest. As a level B event this is a big undertaking. There is some time left to sort this out but if all else fails we may not be able to have a heat that year, and clubs will have to travel outside the region if they want to take part in the competition.

6. Coming up we will have the following:

- British Schools Championships on 19th November 2017. . This has been allocated to our region on a rota basis. This is a 2 day event and is difficult to organise as it includes providing overnight accommodation. We need to identify a suitable venue early. If we are unable to host this we will need to tell the Event Scheduling Group as early as possible so it can be re-allocated.
- At a previous meeting SWOA supported the idea that our region could host the CompassSport Cup final again in 2016 or 2017. This was because no other arrangement was in place, if we did not step in it was possible the competition might not go ahead, and the south west does quite well out of the competition. So I told the Event Scheduling Group that we will host one of these two years if no other offers are available. I have declared a preference for 2017, as the 2016 date is only 2 weeks after the Southern Championships. However there are still no offers from other associations.
- We are also assigned the Southern Night Champs 2016, British Sprints and Middle Distance Champs 2018, and the Southern Champs 2019. I'll be looking for interest for these in ½, 1 and 2 years' time respectively.

7. The proposed date of the SWOA anniversary event on 15 Nov 2015 remains clear

8. I am attending an Event Scheduling Group meeting this Saturday.

Richard Sansbury

Fixtures secretary

Appendix 6a to Minutes SWOA committee meeting 16.10.2014

South West Junior Squad Report

The season has started well for the junior squad with an excellent performance at this year's Junior Inter-Regional Championships held on the last weekend of September in the Lake District. A relatively young team achieved an excellent 4th position behind the three strongest squads in the country, Scotland, the North West and Yorkshire & Humberside.

Results were

M14 6th Flurry Grierson, 12th Joseph Hudd, 33 Dominic Walker, mp Zac Hudd.
M16 8th Eddie Narbett, 18th Alex Buck, 23rd Jonty Eaton-Hart, 32nd Fraser Smith.
M18 10th Michael Hallett, 15th Grey Grierson, 17th Harry Butt, 27th James Dean.
W14 3rd Lucy Tonge, 8th Meg Somers, 10th Millie Stagg, 20th Frankie Perren-Smart.
W16 11th Emily Keenan, 14th Chloe Potter, 17th Dulcie Grierson, 28th Jess King.
W18 4th Cecilie Andersen, 18th Sofie Andersen, 19th Ellie Stone, 23rd Becky Whittingham.

Relays

M 7th, 12th, 20th, mp.
W 5th, 12th, mp, mp.

Next year the 2015 Junior Inter-Regional Championships are being held in the West Midlands at Cannock Chase.

The Squad Programme has been determined for the forthcoming season and is attached. The green lines indicate school holidays.

Due to the unavailability of coaches the October residential training will not be taking place this year.

Jeff Butt

15 October 2014

Appendix 6b . See separate attachment.

Appendix 7 to Minutes SWOA committee meeting 16.10.2014

Report to SWOA committee meeting on 16 October 2014 – Coaching

A new BOF Coaching Newsletter has gone out by email to all coaches, and a CPD Newsletter to the Licensed Coaches. Both these documents are on the BOF website.

The requirements for a Level 2 course have been changed to make attendance easier for candidates. A home study element has now been introduced. SCOA will be arranging a Level 2 course in the near future.

Arrangements for the Coaching Conference in January 2015 are well under way. We have a venue – Lydiard Park Academy in Swindon – and NWO are providing manpower for venue and catering management. We have a GB elite athlete as our main speaker, and there have been expressions of interest already. I expect to be able to start the publicity campaign at the end of the month.

Christine Vince

Report on Major Event Conference to SWOA meeting, 16 October 2014

The 2014 Major Event Conference was held in Nottingham on 27 / 28 September. Christine and Arthur Vince attended; Christine's delegate fee was paid for by JK 2013; Arthur attended as a Grade A Controller therefore BOF paid part of his delegate fee and SWOA paid the remainder plus the travel costs.

There were the regular break-out sessions to discuss the British Championships and JK (past and future). It was noted that the JK in South Wales had been very popular this year (possibly due to the imminence of WOC 2015 with a large number of overseas athletes attending). However, the British Long Championships had not been well attended and had a small financial loss.

Saturday

Chris James (Chairman of the Events and Competitions Committee) said that there would be a shortage of major event officials in future years if we did not promptly address Volunteer Development, as it takes some years to 'grow' a Grade A Controller, for example.

Mick Lucking spoke on map printing, and the differences between OCAD and Purple Pen, especially when printing offset litho maps.

John Duckworth spoke on planning Level A events.

Chris Poole spoke on commentary at major events and the effect that arena and spectator control layout can have. Ian Marsden then spoke on radio controls and technical support for commentary teams at major events.

Sunday

Chris Phillips spoke on event safety and the role of Safety Officers (which was most entertaining: there had been several lost persons and casualties at the JK, including one of the controllers – Mike Forrest, who was present and added his view to the proceedings).

The Emergency Planning Manager for Nottinghamshire CC gave us her view on organising event safety (apparently British Orienteering are considerably better organised than some groups she deals with).

Adrian Moir and Michael Napier spoke on online entry systems and what they expect from and can offer to organising teams.

Mark Bown ran a practical session on planning JK relays.

Katy Stubbs ran a controllers' session (which is the mandatory session for those wishing to proceed from Grade B to Grade A controlling).

Christine Vince

Appendix 8 to Minutes SWOA committee meeting 16.10.2014

BOK/SWOA Basic Mapping Course

11 September 2014

Origins

In March 2014, Thomas Gloor came to Bristol from Switzerland and demonstrated the capabilities of the newly released OCAD 11 mapping program – in particular its abilities to deal with the latest forms of digital mapping and especially airborne radar – LIDAR – plots. Whilst very valuable to the mapping experts, a significant proportion of those attending that meeting were relative novices at using OCAD and struggled to understand the concepts. With this in mind, I organised a course aimed at less experienced mappers and surveyors.

Registrants

The course proved surprisingly popular. 18 people registered, owing to a diary problem one person missed the course so 17 attended on the day, but a further 15 people either wanted to come to this course, or have expressed interest in a future course. The clubs represented were BOK, SWOC, NWOC, Sarum and QO. Additionally, members of Devon, NWO & UBOC have expressed an interest in a future course.

Facilitators

Dudley Budden and Trevor Crowe originally offered to facilitate the course, but Dudley's attendance was in doubt until the last minute, so Erik Peckett very kindly agreed to assist as well. This produced a very worthwhile mixture of talent; and enabled discussion of both basic mapping and surveying skills as well as the newer developments in digital mapping.

Venue

The Avon Riding centre. Cost £144 for day. Very helpful staff, while the combination of a conference room with outside areas for surveying exercises makes it an ideal and not overly-expensive venue.

Equipment

The venue had a digital projector. Most equipment was supplied by organiser or registrants (list of additional requirements available from CJ). Pete Foster very kindly arranged for OCAD trial programs to be loaded onto BOK Klub computers and this was an enormous help to those who struggled with the technology. At Erik's suggestion two sighting compasses (£50 each) and a laser rangefinder (£99) were purchased. A geotagged map and geotagged aerial photograph were bought for demonstration purposes (£25 each).

Topics covered

The course was originally aimed at orienteers who had already tried or succeeding in producing one or more O-maps, although some people who came had not reached this level. Course registrants were asked to list what they wanted from the day and the program geared to these suggestions.

Sessions covered:

- Base maps and aerial surveys – obtaining data, geotagging maps, fitting additional maps and information to the base.
- Basic surveying skills including pace counting, sighting compasses and other measurement techniques.
- Drawing skills – both more general teaching and dealing with specific topics
- Dealing with topics raised by registrants.

Feedback

Feedback was positive. My impression was that most people gained something from the day. Existing users of OCAD who came along with specific issues found the day most valuable, while those with less experience of OCAD drawing were I think sometimes struggling. Some people said that they would have liked a more didactic introduction to OCAD drawing. It's certainly possible to do this, but the problem is that it is very easy to get overwhelmed by the complexities of the program, and unless one practices a few skills in greater depth, one can end up confused rather than educated. Spending a bit longer on one useful skill - for instance getting to grips with the curve tool - may be more effective than trying to cover the whole of the program's capabilities.

Costings

Our aim was to minimize the cost to registrants, who were giving up their time to aid the sport. We were most grateful to SWOA and BOK for sponsorship towards the cost of the event venue. We supplied drinks and light refreshments, but those attending brought their own lunch. The registration fee was set at £7.

However the requirement for a third facilitator, without whom we could not guarantee the course, together with the purchase of additional demonstration equipment, colour photocopying and digital maps considerably raised the expenses of the course above those originally anticipated. While, once purchased, we can re-use these items of equipment, the expenses associated with this course will be in the region of £300 as well as an equipment purchase cost of £217. Without sponsorship, this results in a break-even cost for future educational days of about £15 to £20 per head.

Follow-up

- 1) We are writing and distributing a number of summary documents to reinforce the tuition given on the day.
- 2) We are seeing if there would be enthusiasm for developing a mapping interest group in the area – working either through e-mail communications or small group meetings dealing with people’s mapping problems.
- 3) While originally labelled a ‘basic’ mapping course, in retrospect the more experienced mappers gained more than the less experienced ones. If Thomas Bloor’s course was at “brown/black” skill level, this course was probably “green” and there may well be a justification for holding another course but aiming this at the “white/yellow” mappers with a greater emphasis on didactic teaching and less time spent on surveying. On behalf of BOF Erik Peckett has already proposed a two-day mapping education system, one day on OCAD and the other on surveying. This might provide a syllabus.

Acknowledgements

To BOK and SWOA for promoting and sponsoring this course.

Chris Johnson BOK
Organiser

