

SOUTH WEST ORIENTEERING ASSOCIATION

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Minutes of the Committee meeting held at 7.30pm on 2nd
October 2012 at Ilchester Town Hall.

Those present

Officers: John Dyson, DEVON, Chairman; Mark Lockett, KERNO, Treasurer & Membership Secretary; Richard Sansbury, QO, Fixtures Secretary; Arthur Vince, KERNO (Secretary).

Committee Members: Christine Vince, KERNO.

Club Representatives: WSX, Richard Arman.

Visitor: John Woodall, BOF Director with responsibility for liaison with SWOA.

1 Apologies for absence

Peter Brett, DEVON (Committee); Katy Dyer, BOK (Committee); Susan Hateley, SINS Editor; Erik Peckett, DEVON (Committee).

3 Approval of Minutes for 19th June 2012

These were approved as correct.

3 Matters arising from those minutes

3.1 From Item 3.1, re record keeping. The Secretary had asked John Woodall to enquire about this. John had asked Mike Hamilton (BOF CEO) who had replied as follows: *"...for financial papers and papers that may be required for insurance purposes the records need to be kept for 7 years. Old records pertaining to JKs, BOCs should be returned to British Orienteering for storage. If no incidents are reported then I think they should keep records for a year but then feel free to destroy them."*

The Chairman would contact Erik Peckett about this; electronic files are preferred to hard copy.

4 Matters arising from the AGM

Noted that the Chairman and Secretary had announced that they would not be standing for re-election at the 2013 AGM. The Chairman asked that all SWOA committee members should consider this.

5 Correspondence

5.1 An email from Ellie Stone of DEVON, thanking SWOA for the grant given to her for the Kincaig training camp, saying how good an experience it was.

5.2 An email from John Shucksmith, thanking SWOA for giving him Honorary Life Membership at the AGM, saying that it was good to know that his efforts as Fixtures Secretary had been appreciated.

6 Finance and Membership

The SWOA accounts from 1st August to 30th September 2012 are given in Appendix 1 to these minutes.

6.1 SWOA Finances:

The handover from Trevor Bridle to Mark Lockett is ongoing; Trevor had prepared the accounts for this

meeting. Funds in hand were £3668.85. The last membership fees for 2012 (£27.50) have probably been received from BOF. Trevor has asked for the NS&I account to be closed with the balance of £1153.41 being transferred to the current account.

6.2 SW Junior Squad finances:

No change since the accounts for the last financial year presented at the AGM. Noted that Trevor Bridle was continuing as the Squad Treasurer.

6.3 Lucy Butt of SARUM had been given a grant of £40 towards cost of competing in the Senior Home International.

7 Fixtures

7.1 Richard Sansbury presented his report which lists principal future events in the SW (Appendix 2 to these minutes). It also sets out the effect of BOF restructuring on the present Fixtures Group. Richard was concerned that there would be difficulty arranging the calendar if dates for the major events were unknown. John Woodall commented that a chairman for the new Event Programme and Publicity Group should be appointed soon.

The meeting confirmed Richard's policy for Galoppen events – that there should be no other Level C event the same day – but after discussion Richard withdrew the requirement that Level D events the same day were permitted *if the club staging the Galoppen did not object.*

7.2 Southern Area Champs., Penhale 14th April 2013. Roger Hargreaves, the coordinator, had reported that:

Permissions: Perran Sands has confirmed permissions to base assembly there; basic landowners agreed; Natural England aware and on-board; parish TBA.

Map: Survey complete, cartography underway; BOF ECC agreed to 1:10,000 scales for all classes, digitally printed.

SI punching with kit hired from SW clubs. No commentary.

Associated events: Friday afternoon at Royal Cornwall Showground; warm-up at Hayle Towans Saturday pm; St. Ives urban race Saturday evening.

7.3 SWOA Championship Events:

The rules for these (available on the SWOA website) state clearly that entries shall be made by age class; *in particular* that people must enter the age class in which they want to be competitive, which may not be their actual age class. The recent Long Distance Championships at Day 1 of the Caddihoe Chase had entries by course. This created difficulty in deciding who some of the SW champions were. Organisers of future SW championship events to note.

8 Controllers

Dudley Budden of BOK, a Grade B controller who has been inactive as such due to health problems, has decided to step down to Level C.

9 SW Junior Squad Report

None received. However the proposed training programme had been published:

Saturday 6th October: track session at Bath University.

October half term: training tour staying in a bunkhouse near Winchester; Wednesday 31st Oct. organise and compete in Army event in Aldershot area; Thursday 1st Nov. training on Star Posts; Friday 2nd training on Hamptworth. 8/9th December: Salisbury Plain, with Yvette Baker Trophy race on the Sunday. February half term: one or more single day training sessions.

10 New Galoppen Scorer

Two offers had been received, the first from Joff Henley of WSX, the second from Neil Clegg of QO. Joff had been in contact with David Holmes about the mechanics of the job; it was likely that Joff would not want to be responsible for the awards and trophies but this was not a problem. The Secretary recommended that he should take over, which was agreed.

11 New Summer relays Scorer

Gavin Clegg of WSX had agreed to take over from Mike Crockett of QO for 2013.

12 BOF Club & Association Conference, 20th October, Sheffield

Christine Vince was happy to represent SWOA. Agreed that SWOA would pay her travel expenses – approximately £120 – if they were not forthcoming from BOF. Christine had read the papers distributed so far to associations and clubs and was aware of the agenda items. John Woodall said that he would be the director taking the lead on the “Role of Associations”.

Mark Lockett was concerned that SWOA presented constructive, not negative, points of view. Christine assured him that this would be the case.

13 Coaching and Development

Caroline Gay, BOF Participation Manager West, left her job on 28th September. No reason had been publicly given by BOF for her departure; however John Woodall understood that it was by mutual agreement. It was not clear what the future arrangements would be for her job.

Christine Vince reported as follows:

13.1.1 There is interest in a UKCC Level 1 course for later this year or early next year. She has 11 expressions of interest.

13.1.2 Katy Dyer of BOK is looking at organising another Ladies’ Coaching day early next year..

13.1.3 Christine has now completed her UKCC Level 1 assessment and will be applying for her Coaching Licence as soon as she has renewed her First Aid qualification.

13.1.4 The Coaching Committee has always encouraged clubs to make their coaching activities and clubnights self-funding, and Christine will be writing to clubs about this. The chief aim of coaching is to improve the skills of both beginners and experienced participants, to provide more enjoyment of their sport, which should result in increased participation and membership numbers. This should result in the long term in a financial gain for clubs; also in a greater need for more coaches to spread the workload. Clubs are asking their coaches to put in many hours of volunteer work, and should be in a position to support fully the training of their coaches. Some coaches are taking paid work, which is quite right and proper, but coaches who work solely for their clubs should not have to pay for their own training.

13.2 Universities and Higher Education Colleges:

Not discussed as Erik Peckett was absent.

13.3 A new closed club (PUOC) had been set up at Plymouth University by Mark Lockett of KERNO and Rob Parkinson of Devon OC, who both worked there. Mark was surprised at the lack of orienteers among new students. PUOC’s aim was to become a university student club next year with a place at the freshers’ event. An urban event on campus was planned for 24th November.

14 AOB and Matters raised by Club Representatives

14.1 Erik Peckett and Bill Brown (WSX) will be organising a Mapping Conference for all experienced mappers in SWOA. Topics will include the new BOF Mapper Safety Module and the use of LIDAR for preparing base maps. The proposed date is December/January, venue TBA.

14.2 Richard Sansbury asked if details of the financial help available from SWOA for individuals for training and competitions could be made readily available, rather than being buried in the minutes. The Secretary said that he would update the document “What SWOA Does”, available on the SWOA website, to cover all the variety of grants given.

14.3 John Woodall agreed to pursue the issue of the possible move of BOF Committee meetings (e.g. Coaching Committee) from Birmingham to BOF office, which would make travel arrangements more difficult for some of those attending and might not actually save money, which was the idea behind it.

15 Next Meeting

Tuesday 11th December at Ilchester Town Hall.

The meeting closed at 9.25pm.

These minutes are subject to formal approval at the next SWOA Committee meeting.

APPENDICES TO MINUTES

- 1 SWOA accounts
- 2 Fixtures report