

SOUTH WEST ORIENTEERING ASSOCIATION

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Minutes of the Committee meeting held at 7.30pm on 6th
October 2011 at Ilchester Town Hall.

Those present

Officers: John Dyson, DEVON (Chairman); Arthur Vince, KERNO (Secretary).

Committee Members: Peter Brett, DEVON; Katy Dyer, BOK; Christine Vince, KERNO.

Club Representatives: BOK, Helen Kelsey; WSX, Richard Arman.

1 Apologies for absence

Trevor Bridle, Treasurer; Richard Sansbury, Fixtures Sec.; Jeff Butt, Committee; Erik Peckett, Committee; Pat Macleod, NGOC rep.

2 Approval of Minutes for 29th June 2011

These were approved as correct.

3 Matters arising from those minutes

From Item 5.2, re Risk Assessments:

Helen Errington had confirmed that the minimum age for completing the RA was 18 (not 16) and 18 for signing it off. Also that RAs and lists of participants need to be kept for 7 years. Peter Brett commented that claims resulting from injury could be made up to the age of 28 by those who were under 21 when injured.

4 Matters arising from the AGM

The proposed change of name from "South Western Orienteering Association" to *South West Orienteering Association* had been approved.

5 Correspondence

The Secretary had received an email from Gavin Clegg of WSX thanking the committee for the grant towards his expenses incurred in competing in the Veteran Home International.

6 Finance and Membership

The SWOA accounts from 01.08.2011 to 6.10.2011 are attached as Appendix 1 to these minutes.

6.1 SWOA Finances:

There is a surplus of expenditure at present which is always the case at this time of year until membership fees come in.

6.2 SW Junior Squad finances:

Funds in hand are £1652.06. The squad has not taken any money from SWOA in the financial year just ended. The budget for the current financial year has £1000 for the squad.

6.3 Christine Vince wanted to attend a UKCC Level 1 course at Moors Valley in November, to better fit her for her job as the SWOA representative on the BOF

Coaching Committee. She was most unlikely to be able to do any coaching for her club, and asked that SWOA paid all her expenses. The Treasurer was aware of this request and was happy with it, provided that their total was under £200. The total was likely to be about £150; a 100% grant was agreed.

6.4 It had become known that a few members of SARUM belonged to South Central OA and not SWOA, so the question arose as to whether or not they were eligible for grants for such things as First Aid courses. It was decided that if they wanted a SWOA grant they needed to be SWOA members.

6.5 Payment by electronic transfer rather than by cheque. The Treasurer wanted to move to electronic transfer rather than payment by cheque (which needs two signatories) for smaller amounts of £100 or less. This would save time and money and was agreed. Noted that the Constitution requires payments of £400 or more to be approved by the Committee.

7 Fixtures

7.1 BOK events upgrades: John Shucksmith had reported that BOK had requested upgrades to three events. He had agreed to move Silkwood on 11th March and Lyncombe on 20th May from Level D to Level C, but had refused to move the event at Rocks East (a new area east of Bath) up, as it clashed with the KERNO Galoppen on 15th January, unless its date were changed.

7.2 Richard Sansbury would be attending the BOF Fixtures Group meeting on 15th October.

7.3 KERNO Level C areas: Rod Allday (KERNO Fixtures Sec.) had sent the Secretary a list of areas considered suitable for Level C events. The Secretary had asked two senior controllers in the club (Roger Hargreaves and Graham Pring) for their comments. Roger had replied that they were all OK for that Level – he had provided the list. Some were good enough for higher level events. Secretary to reply to Rod.

7.4 Format of SW Sprint-O Championships: This had not been defined. This year's event had a non-counting prologue which determined the starting order for the final, which was the championship race. The previous two years had had two races but the times were added to get the championship result. It was recognised that not all areas were suitable for two separate races in one day. The Secretary to ask clubs for their views – suggesting some options – so that a format can be agreed for the 2012 event.

8 Controllers

No requests for appointment had been received. Arthur Vince commented on the sparsity of controllers in the east of the region, referring to his report to the AGM. He would contact clubs with a view to finding candidates for Grades C and B and setting up the necessary courses.

9 SWOA input to the BOF Association and Club Conference on 15th October

John Dyson had agreed to be the SWOA delegate and report back. He intended to re-read the papers distributed by BOF – not all those present had attempted it even once. John Warren had sent the Secretary some views from members of WIM. No clear SWOA view came out of discussion. However some clear views were expressed:

The membership scheme is too complicated. (Arthur Vince).

British Orienteering should be run like a business (Peter Brett).

10 SW Junior Squad Report

Nothing to add to the report presented to the AGM and circulated with the AGM minutes.

11 SWOA Development Plan

11.1 Christine Vince produced a new version [10] and took the meeting through the changes. It now includes a club development report. There is one new item: to promote and develop orienteering in SW universities. This is a follow-up to the Orienteering 2050 conference held last February.

11.2 The Chairman observed that orienteering publicity was generally poor. However, at a Sidmouth town council meeting he presented a framed map of an area the town owned and which Devon OC had used. The resulting publicity in the local paper had attracted several enquiries from individuals and schools; there is a good response from the town about the sport.

12 Coaching Report

Christine Vince's report is attached in Appendix 2.

12.2 There will be a pilot course for the new UKCC Level 3 award later this year. One person is interested – Jeff Butt.

12.3 Christine will be reviewing the logbooks of SWOA licensed coaches during the next three months.

12.4 There are 70 coaches, a 50% increase on 2009.

12.4 Katy Dyer observed that it needed to be made clear in UKCC Level 1 courses that coaches had to apply themselves to be licensed; it was not done automatically.

13 AOB and Matters raised by Club Representatives

13.1 Katy Dyer observed that the youngest age classes catered for in the British Night Championships were M&W16. Did this have implications for lower level events such as the Western Night League, which had younger juniors competing?

The consensus that came from discussion was that this limit did not imply a general rule and that the organiser could accept younger juniors, subject to a proper risk assessment for the event. Many low level events had a score format in which some of the controls made up a course of lower technical difficulty.

The Secretary said that he, as a member of Rules Group, had the job of writing a guideline on Night-O; he would investigate this issue further.

14 Next Meeting

Wednesday 7th December in Ilchester.

These minutes are subject to formal approval at the next SWOA Committee meeting.

APPENDICES TO MINUTES

- 1 SWOA accounts 01.08.2011 to 6.10.2011.
- 2 Coaching report.

Also attached:

SWOA Development Plan version 10.
Revised Constitution.